| | 1 (Pages 1 to 4) |
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| Page 1 | Page 3 |
| SCHOOL BOARD OF BROWARD COUNTY | Thereupon, the following proceedings were had: |
| SCHOOL BOARD OF BROWARD COUNTY | |
| AUDIT COMMITTEE MEETING | MR. MEDVIN: Good morning everyone. Can we please rise for the Pledge of Allegiance? |
| | (Whereupon, the Pledge of Allegiance was |
| | recited.) |
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| | MR. MEDVIN: Roll call, please. MR. JABOUIN: Good morning. Mr. Anthony De |
| ICO MUDICI IT ADMINISTRATION CENTED | , |
| KC WRIGHT ADMINISTRATION CENTER BOARD ROOM | Meo? |
| 600 SE 3RD AVENUE | MR. DE MEO: Here. |
| FORT LAUDERDALE, FLORIDA | MR. JABOUIN: Ms. Dahl is excused. |
| | Ms. Mary Fertig? |
| | MS. FERTIG: Here. |
| THURSDAY, SEPTEMBER 8, 2022 | MR. JABOUIN: Ms. Itohan Ighodaro? |
| 10:40 A.M 2:02 P.M. | (No response.) |
| | MR. JABOUIN: Dr. Nathalie Lynch-Walsh? |
| | DR. LYNCH-WALSH: Here. |
| | MR. JABOUIN: Ms. Evelyn Nicaragua? |
| | (No response.) |
| | MR. JABOUIN: Mr. Robert Mayersohn? |
| Court Reporter: | MR. MAYERSOHN: I'm here. |
| Timothy R. Bass, Stenographic Reporter Bass Reporting Service, Inc. | MR. JABOUIN: Mr. Andrew Medvin? |
| 633 SE 3rd Avenue, Suite 200 | MR. MEDVIN: Here. |
| Fort Lauderdale, FL 33301 | MR. JABOUIN: Ms. Phyllis Shaw? |
| | MS. SHAW: Present. |
| Page 2 | Page 4 |
| COMMITTEE MEMBERS IN ATTENDANCE: | ¹ MR. JABOUIN: And Ms. Jaclyn Strauss? |
| MR. ANDREW MEDVIN, CHAIR MS. MARY FERTIG, VICE CHAIR | ² MS. STRAUSS: Present. |
| MR. ANTHONY DE MEO MS. ITOHAN IGHODARO | MR. MEDVIN: I would like for approval of the |
| DR. NATHALIE LYNCH-WALSH | 4 agenda, please. |
| MR. ROBERT MAYERSOHN MS. PHYLLIS SHAW | 5 MR. MAYERSOHN: Motion to approve. |
| MS. JACLYN STRAUSS | 6 MR. MEDVIN: Second? |
| OFFICE OF THE CHIEF AUDITOR STAFF: MR. JORIS JABOUIN, Chief Auditor | ⁷ MS. SHAW: Second. |
| MS. ALI ARCESE, Audit Director | 8 MR. MEDVIN: Second, Ms. Shaw. |
| MS. HERMINE JAMES, Manager, Property Inventory Control MS. MEREDITH ARLOTTA, Manager, Operational Audits | 9 All in favor? |
| MS. JENNIFER HARPALANI, Manager, Information Technology Audits | 10 COMMITTEE MEMBERS: Aye. |
| MS. ELENA PRITYKINA, Auditor III MR. ERIC SEIFER, Auditor III | MR. MEDVIN: Opposed? |
| MS. MICHELE MARQUARDT, Executive Secretary (Telephonic) | ¹² (No response.) |
| MS. JENNIFER DAILEY, Clerk Spec C MS. WANDA RADCLIFF, Clerk Spec B | MR. MEDVIN: Agenda is approved. |
| MS. ASHLEY ACEVEDO, Inventory Audit Specialist | MR. JABOUIN: Good morning. Prior to Chief |
| DISTRICT STAFF: DR. NICOLE MANCINI, Chief Academic Officer, Office of | ¹⁵ Auditor Administrative Items, I neglected to do a |
| the Chief Academic Officer MR. ERNIE LOZANO, Executive Director, Human Resource & | roll call of others in attendance outside of the |
| Equity | ¹⁷ Audit Committee Members. |
| MS. HEATHER THOMSON-PARENTE, Director, Employee Evaluations | ¹⁸ I am Joris Jabouin, the Chief Auditor. |
| MS. TANYA THOMPSON, Coordinator Performance Management, Employee Evaluations | MS. ARCESE: Ali Arcese, Audit Director. |
| MS. KIM PUNZI-ELABIARY, Data Management Specialist, Behavioral Threat Assessment | MR. LOZANO: Ernie Lozano, Executive Director |
| ביומיוטומו וווויפמו הפפיפיפווופווו | Threat Assessments. |
| INVITED GUESTS: | ²² COURT REPORTER: Tim Bass, Court Reporter. |
| | MS. HARPALANI: Jennifer Harpalani, Audit |
| MS. LAURA MANLOVE, Director, RSM | · · |
| MS. LAURA MANLOVE, Director, RSM MS. JENNIFER MURTHA, RSM MS. JAIMF BARDFE RSM | Department. |
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| | Page 5 | | Page 7 |
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| 1 | MS. RADCLIFF: Wanda Radcliff, Audit | 1 | appointed by the four suspended board members. |
| 2 | Department. | 2 | According to Policy 1.7, all board appointed |
| 3 | MS. DAILEY: Jennifer Dailey, Office of the | 3 | committee members remain appointed until such |
| 4 | Chief Auditor. | 4 | time as the newly appointed board members may |
| 5 | MS. PRITYKINA: Elena Pritykina, Audit | 5 | decide to make a change themselves. The |
| 6 | Department. | 6 | pertinent language that governs this is in Policy |
| 7 | MS. ARLOTTA: Meredith Arlotta, Audit | 7 | 1.7. Provisions B-1 and C-5 will cover that. |
| 8 | Department. | 8 | Mr. Chair, this concludes the Chief Auditor's |
| 9 | MR. JABOUIN: And our other colleague was | 9 | Administrative Items. |
| 10 | Ashley Acevedo from the Office of the Chief | 10 | MR. MEDVIN: Thank you. Do we have any |
| 11 | Auditor. | 11 | public speakers? |
| 12 | With respect to some of the administrative | 12 | MR. JABOUIN: We will do one check, and we do |
| 13 | items, the District's Annual Training Program for | 13 | not have any public speakers, Mr. Chair. |
| 14 | School Board Established Advisory Committees, I | 14 | MR. MEDVIN: Approval of the minutes. We |
| 15 | did send a link out to the members yesterday. We | 15 | have two sets of minutes here, one for the |
| 16 | have confirmation that four of the members have | 16 | nominating committee and one for the regular |
| 17 | taken the training. I ask the other members that | 17 | meeting. |
| 18 | may have done it while it was in process between | 18 | I'll entertain a motion to approve the |
| 19 | the cutoff when I reviewed it, if you can please | 19 | minutes of the nominating committee. |
| 20 | complete that training by Friday, September 23rd, | 20 | MR. MAYERSOHN: Motion to approve. |
| 21 | so I can liaise with Compliance and provide an | 21 | MS. SHAW: Second. |
| 22 | updated report on that initiative at the next | 22 | MR. MEDVIN: Motion by Mr. Mayersohn, second |
| 23 | meeting. | 23 | by Ms. Shaw. |
| 24 | With respect to the Acknowledgment of School | 24 | All in favor? |
| 25 | Board Advisory Committee Membership | 25 | COMMITTEE MEMBERS: Aye. |
| | Board / lavicory Committee Monipolonip | | |
| | | | |
| | Page 6 | | Page 8 |
| 1 | Page 6 | 1 | Page 8 |
| 1 2 | Responsibilities Form, for that one I currently | 1 2 | MR. MEDVIN: Opposed? |
| | Responsibilities Form, for that one I currently have five of the 10 member forms. I have placed | | MR. MEDVIN: Opposed? (No response.) |
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| 2 3 4 5 6 7 | Responsibilities Form, for that one I currently have five of the 10 member forms. I have placed in the areas that the members will be sitting some of the forms. If you can please sign it and provide it to my staff, Wanda Radcliff, so we can go ahead and have that as well. Regarding the Committee of Ethics Form AB, this is the memorandum of voting conflicts for | 2 3 4 5 6 7 | MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: The motion carries. Approval of the minutes of the regular MR. MAYERSOHN: Motion to approve. MR. MEDVIN: Moved by Mr. Mayersohn. Ms. Shaw, second? MS. STRAUSS: Second. |
| 2 3 4 5 6 7 8 | Responsibilities Form, for that one I currently have five of the 10 member forms. I have placed in the areas that the members will be sitting some of the forms. If you can please sign it and provide it to my staff, Wanda Radcliff, so we can go ahead and have that as well. Regarding the Committee of Ethics Form AB, this is the memorandum of voting conflicts for community, municipal, and other local public | 2 3 4 5 6 7 8 | MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: The motion carries. Approval of the minutes of the regular MR. MAYERSOHN: Motion to approve. MR. MEDVIN: Moved by Mr. Mayersohn. Ms. Shaw, second? MS. STRAUSS: Second. MR. MEDVIN: All in favor? |
| 2 3 4 5 6 7 8 9 | Responsibilities Form, for that one I currently have five of the 10 member forms. I have placed in the areas that the members will be sitting some of the forms. If you can please sign it and provide it to my staff, Wanda Radcliff, so we can go ahead and have that as well. Regarding the Committee of Ethics Form AB, this is the memorandum of voting conflicts for community, municipal, and other local public officers; we have copies of those if they are | 2 3 4 5 6 7 8 | MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: The motion carries. Approval of the minutes of the regular MR. MAYERSOHN: Motion to approve. MR. MEDVIN: Moved by Mr. Mayersohn. Ms. Shaw, second? MS. STRAUSS: Second. MR. MEDVIN: All in favor? COMMITTEE MEMBERS: Aye. |
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| 2 3 4 5 6 7 8 9 10 11 12 | Responsibilities Form, for that one I currently have five of the 10 member forms. I have placed in the areas that the members will be sitting some of the forms. If you can please sign it and provide it to my staff, Wanda Radcliff, so we can go ahead and have that as well. Regarding the Committee of Ethics Form AB, this is the memorandum of voting conflicts for community, municipal, and other local public officers; we have copies of those if they are needed. And then the Agenda timeframes that we've listed, we provide that to district staff. | 2 3 4 5 6 7 8 9 10 11 12 | MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: The motion carries. Approval of the minutes of the regular MR. MAYERSOHN: Motion to approve. MR. MEDVIN: Moved by Mr. Mayersohn. Ms. Shaw, second? MS. STRAUSS: Second. MR. MEDVIN: All in favor? COMMITTEE MEMBERS: Aye. MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: Motion carries. |
| 2 3 4 5 6 7 8 9 10 11 12 13 | Responsibilities Form, for that one I currently have five of the 10 member forms. I have placed in the areas that the members will be sitting some of the forms. If you can please sign it and provide it to my staff, Wanda Radcliff, so we can go ahead and have that as well. Regarding the Committee of Ethics Form AB, this is the memorandum of voting conflicts for community, municipal, and other local public officers; we have copies of those if they are needed. And then the Agenda timeframes that we've listed, we provide that to district staff. Different different district staff members | 2 3 4 5 6 7 8 9 10 11 12 13 | MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: The motion carries. Approval of the minutes of the regular MR. MAYERSOHN: Motion to approve. MR. MEDVIN: Moved by Mr. Mayersohn. Ms. Shaw, second? MS. STRAUSS: Second. MR. MEDVIN: All in favor? COMMITTEE MEMBERS: Aye. MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: Motion carries. My comments are quite brief. Since this is |
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everyone the status of the members that were

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on August 8th.

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MR. MEDVIN: Okay. Now, let's get right into Agenda Item Number 9, the Internal Funds Audit of Selected Schools.

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MR. JABOUIN: Thank you. So Agenda Item Number 9 is the consolidated report of the internal audits of the internal fund accounts of 20 schools. The schools that were reviewed are listed in the table of contents. This audit was performed by various members of the Office of Chief Auditor. It was managed by Internal Funds Audit Manager Ann Conway. Just to make a mention that the scope of the audits, which have been covered before, they include the various funds and sub-funds that are in the schools, such as athletics and music and the classes, the clubs the departments, the trusts, the general funds as well. And they are governed by standards that the Auditor General requires us to take a look at and during their audits they do take a look at a sample of our work. Expenditures that are paid out of the school budgets, such as accounts payable, those are not done out of internal funds but they may be reimbursed through internal funds. There were no exceptions with respect to those audits of those 20 schools.

that the business support center handles their accounting. And when we're able to prepare that,

we could have that indicator.

MS. STRAUSS: Okay. I would like to know that moving forward. I just think that would be more indicative of a fair sample.

MR. MEDVIN: Well, the profile indicates whether or not the bookkeeper for the particular school is part of the business support center or part of the school.

MR. JABOUIN: Is that indicated --MR. MEDVIN: It appears on page 21.

MS. STRAUSS: Right, but I just don't think we have a good sample of mixes of schools that are managed by the business center versus managed independently inhouse.

MR. MEDVIN: So you're asking for more of a detailed schedule by school, who is the bookkeeper, be it district or school?

MS. STRAUSS: Correct. And I'm also asking for a more diverse sample. I don't want the majority -- I don't want to see the majority of them managed by the business center. I don't necessarily trust the business center.

MR. JABOUIN: I just wanted to mention to

Page 10

MR. MEDVIN: Mr. Mayersohn?

MR. MAYERSOHN: Mr. Jabouin, is there any way that we can just have a matrix attached as an addendum to the schools that have had -- and I'm just using, throwing out a figure of five years, if they've had an exception? Because we don't have that record that's here. We just show that for this timeframe there are no exceptions, but just to show that either schools have improved or not. So just -- I mean, that's just my perspective. I don't know if the rest of the committee wants that.

MS. STRAUSS: Hi, can I -- I would -- I would second that request and I would also like the sample to include those schools that their bookkeeping and accounting is managed by the district versus those schools that have an inhouse bookkeeper employed at that school. So I'd like to see the difference as far as stewardship is concerned in that pool in that sample. Because my understanding here is these schools, I believe, are all managed by the district as far as their bookkeeping is concerned.

MR. JABOUIN: Yeah, so there are some schools

Page 12

everybody that the requirement by the state is that all schools be audited annually for internal funds. So it's not a sample, it just comes down to which schools are in this report and which ones are in the next report. So, ultimately, all of business support center and the non-business support center schools will all be reviewed.

I do understand Mr. Mayersohn's request. He'd like to have a -- kind of a topical view as to where we are. And we have that information to be able to point that out. And we also know which schools are business support center schools or not.

MS. STRAUSS: Okay. Well, I don't see where that's indicated.

Mr. Medvin, can you share with me where that

MR. MEDVIN: For instance, page 21 as an example, under the profile it says on there who the bookkeeper is.

MS. STRAUSS: Oh.

MR. MEDVIN: So each audit indicates that information.

MS. STRAUSS: Right, but the majority are business support centers.

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MR. MEDVIN: Okay. Ms. Shaw, you're first. MS. SHAW: Yeah, I don't think we need A detailed list for business center versus non-business center. I think just the matrix in itself. Because one of the reasons I would also like to see it is so we can look to see, as he said, the improvement over the years and also to make sure that -- and I know that all schools should be audited on an annual basis, but I would love to see the trending of what took place over

MR. MEDVIN: Dr. Lynch-Walsh?

a period of time.

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DR. LYNCH-WALSH: Including who does the bookkeeping could just be done in the matrix. Of course mthat could change potentially from five years ago to now.

MS. STRAUSS: Yeah, like some of these have multiple people. They had turnover.

DR. LYNCH-WALSH: But they're all in the business support center versus the school, some. So, if it was indicated, because, yes, it's indicated on the individual pages, but one of the things the district tends to not do is summarize information so you can see at a glance. It requires people to have to read page, by page, by Page 15

an audit and I remember that there were some issues with the business support system and I thought we were going to have a follow-up conversation on -- and I would have to pull that. I'm sorry I didn't think to do that, but I didn't know we were gonna talk about it. But I thought we had asked for a follow-up conversation on the business support system versus school bookkeepers and kind of what you're asking to just get some information on how that's going. If I recall, they were going to be making changes in the business support system and so maybe just an update on that?

> MR. JABOUIN: Sure, I can comment on that. So we have to audit them every year, so by default the ones that had exceptions last year are going to surface and we'll be able to update it. What is happening right now is that the Auditor General has contacted us and asked us to audit the ones with the higher balances first. And so we're trying to meet a request that they have before the fiscal year audit is done.

But, Ms. Fertig, we will bring Ryan Smith from the business support center back to be able to update the committee on how that stands,

Page 14

page, instead of being able to see at a glance a snapshot of what it is they're about to look at. It's sort of like not having your executive summary or an introductory paragraph, we don't do that with a lot of reporting around here. So people have to go through each page. Yes, it's there, but it could be included in the matrix, which I agree with, which I think I requested, if it wasn't for this then it would have been for property and inventory. And I think it was done or is being done on some other reporting.

MR. MEDVIN: Well, I think the question may be, how much of the work by the schools is being done by the business support center versus what's done internally by the school, and I think we'd like a better handle on that which, I think, is leading up to what you're saying.

DR. LYNCH-WALSH: Well, you could -- right, you could indicate the percentage.

MR. MEDVIN: Mary?

MS. FERTIG: Earlier this year -- and my microphone might not be on. Can you hear me okay?

MR. MEDVIN: Yeah.

MS. FERTIG: Okay. Earlier this year we had

Page 16

particularly as these negative balances surface.

And I think that some of them, Ms. Fertig, some of them may have had challenges the following year, so they'll be able to report on that.

MS. FERTIG: Thank you. MR. MEDVIN: Ms. Shaw?

MS. SHAW: Mr. Mayersohn, that was a motion for the matrix?

MR. MAYERSOHN: That was just a recommendation. I don't think it needs to be a motion. I mean, we could make it, if you want,

but -- do you want to make it one?

MS. FERTIG: Yeah.

MR. MAYERSOHN: I'd like to make a motion.

MR. MEDVIN: Your motion is?

MR. MAYERSOHN: My motion is that we include as an appendices in the audit of internal school funds of select schools a five-year analysis of whether there has been exceptions as well as an indicator of during that year whether they've been -- whether they had an internal bookkeeper or using the business support center.

MR. MEDVIN: And this would be of the selected schools for that particular report?

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MR. MAYERSOHN: Excuse me?

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MR. MEDVIN: Are you referring that should be done for the selected schools in that particular report?

MR. MAYERSOHN: It could just be an appendices. In other words, if there are 20 schools, just at the end.

MR. MEDVIN: Of the 20. Okay. Is there a second? MS. SHAW: I'll second it.

MR. JABOUIN: And just for -- if I may, for a point of information. If I can ask the committee to go to the table of contents, what seems like that could work to meet that requirement is you see the list of schools here, we can have a table with that. We can have the results for the current audit, and then we could indicate the years preceding that, maybe have an X if there was an exception or some derivative thereof to be able to meet that, if that sounds reasonable.

MR. MAYERSOHN: Whatever -- I mean, that's why I said, we want to make a motion that it becomes more specific, but just general some way to indicate, you know, whether or not the school has had -- what their five-year results have been

Page 19

here. So regarding the athletic funds, those are the athletic accounts and sometimes there are smaller accounts that belong to like cheerleaders and some of the sports teams and sports clubs, athletic event ticket sales are also recorded in the athletic account. As it pertains to the music fund, it holds money collected for band and orchestra instruments, rental fees, fundraising efforts. And then as it pertains to the class accounts, those are for different grade levels of the schools. The club accounts can have the different clubs that are at the schools. You know, there's a -- the schools have a variety of different clubs that are there for the students. And then the department accounts may hold, for example, library collections for lost library books, book fair proceeds, donations for use by a particular school or department. The trust and the general funds, those are -- like, for example, the trust may hold money for a specific purpose. And sometimes that needs to be remitted to the district. And sometimes there are also after-school care collections are sometimes in the trust funds. There could be summer camp collections, facility rentals. And then the

Page 18

and then whether they, you know, have had a bookkeeper or the business support center. So

however you -- however you feel comfortable doing it, Mr. Jabouin, I'm fine.

MR. JABOUIN: Sure. Thank you.

MR. MEDVIN: Any other comments? Let's take a vote on this motion.

All in favor?

COMMITTEE MEMBERS: Aye.

MR. MEDVIN: Opposed?

(No response.)

MR. MEDVIN: The motion carries. I have a general question. And I think I ask it every couple years. On the schedule for any of the schools dealing with the statement of changes in fund balances, I would just like to reinforce for myself and maybe for committee members who aren't fully aware, what the terminology is regarding what the funds are. For instance, I look at trust and I always question in my mind, what is that? So I'm not sure. The other ones may be more self-explanatory, but I think they need --

is there someone that could comment on that? MR. JABOUIN: I could probably comment on that. Ms. Conway, who did the audits, is not

Page 20

general account is the miscellaneous one for general welfare of the student body. The schools all differ, though, so you see the balances fluctuate from some schools that are different than the different schools and some of them based on high schools will have athletic funds but elementary schools probably don't. So they're all -- an understanding of the school and the student body and the activities that they have helps the auditor know what to expect from that as well.

Ms. Conway, who's usually here, but she's out today, knows all the details of that.

MR. DE MEO: Mr. Chair?

MR. MEDVIN: First, I just want to acknowledge that Ms. Ighodaro has arrived. Welcome.

MS. IGHODARO: Thank you.

MR. MEDVIN: Okay. Mr. De Meo?

MR. DE MEO: Yeah, I'd like to make a motion that, you know, you do it once, that we append to every report the description of each and every one of these, source, purpose and restrictions, so that every time we get a report we can refer to this. And you just have to copy it. I don't

| | Page 21 | | Page 23 |
|---|--|---|--|
| 1 | want you to go through any extra work. But this | 1 | policy that determines what threshold a school |
| 2 | would be an easy way to reference and remind | 2 | should put money into a money because I only |
| 3 | ourselves what's in these different accounts. | 3 | notice one that had a money market account, the |
| 4 | MR. JABOUIN: So pretty much what I said, | 4 | others were all in a treasurer's pool or just in |
| 5 | they are probably compiled by Ms. Conway who | 5 | general funds. So I don't know if there's a |
| 6 | knows a lot of specifics can be put on it. | 6 | threshold or that's up to the school's own |
| 7 | MR. MEDVIN: You mean as a simple narrative; | 7 | discretion. |
| 8 | right? | 8 | I mean, because if a school has a balance of, |
| 9 | MR. DE MEO: Yeah, I'd like to know the | 9 | you know, \$700,000, you might want to consider |
| 10 | source, the purpose, and restrictions. Because | 10 | putting it somewhere in a especially during |
| 11 | if it comes from the general fund of the school | the summer, a three-month money market type of | |
| 12 | board, then there are some restrictions, or there | 12 | thing to generate some interest. And that's an |
| 13 | should be. If it comes from donations from | operational issue, not necessarily so I go | |
| 14 | parents or groups, then there might be some | 14 | back to the Superintendent's designee. |
| 15 | restrictions, and we need to know that. I | 15 | MR. LOZANO: I'll take that back. I'll take |
| 16 | without complicating the motion, and I'll restate | 16 | that back. |
| 17 | it, I'm going to ask a question as well. | 17 | MR. MAYERSOHN: You know, every penny counts. |
| 18 | Are any of these funds available to | 18 | MR. MEDVIN: Okay. Any other comments? |
| 19 | non-school administration in any way, either | 19 | (No response.) |
| 20 | signatory authority or transfer authority or | 20 | MR. MEDVIN: I'll entertain a motion to |
| 21 | debit cards or anything? | 21 | transmit. |
| 22 | MR. JABOUIN: Does anybody on my team that | 22 | MR. MAYERSOHN: Motion to transmit. |
| 23 | worked on the specific audits on that know the | 23 | MS. SHAW: Motion to transmit. |
| 24 | response to Mr. De Meo's question? | 24 | MR. MEDVIN: Okay. Ms. Shaw made the motion |
| 25 | (No response.) | 25 | this time. |
| | (116 1666) | | |
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| 1 | MR. DE MEO: Well, information like that | 1 | MR. MAYERSOHN: I'll second it. |
| 2 | should be part of that description. And that way | 2 | MR. MEDVIN: And Mr. Mayersohn seconded it. |
| 3 | we'll have a full understanding. | 3 | All in favor? |
| 4 | So my motion is to attach to every report a | l . | |
| 5 | | 4 | COMMITTEE MEMBERS: Aye. |
| | description of each fund, source, purpose, | 5 | COMMITTEE MEMBERS: Aye. MR. MEDVIN: Opposed? |
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| 6 7 | description of each fund, source, purpose, | 5 | MR. MEDVIN: Opposed? |
| | description of each fund, source, purpose, restrictions, and persons allowed access. | 5 | MR. MEDVIN: Opposed? (No response.) |
| 7 | description of each fund, source, purpose, restrictions, and persons allowed access. MR. MEDVIN: You want this in a general | 5 6 7 | MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: Motion carries. The report will |
| 7 8 | description of each fund, source, purpose, restrictions, and persons allowed access. MR. MEDVIN: You want this in a general format, not one for each? | 5 6 7 8 | MR. MEDVIN: Opposed? (No response.) MR. MEDVIN: Motion carries. The report will be transmitted. |
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As discussed at several board meetings and primarily with board members Alhadeff and Rupert we have been instructed to perform more frequent audits of this subject area. So this audit covers fiscal year '22. Field work started in July of 2022 that is being presented today.

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Now, there will be another audit that will be performed in this fall and reported afterwards and then there will be another audit that's going to be performed this spring and reported afterwards.

So all three of these audits are part of the School Year 23 interim audit plan that is on agenda item number 12. So with respect to 2023, as I mentioned, that will be tested this fall. You know school started on August 16th and right now there has been 17 reporting days. So we do need to build sufficient time to elapse to allow the data to accumulate for the audit to be done and reported afterwards.

Mr. Lozano is in the process of communicating and training and preparing additional manuals for School Year 2023 that will be tested on that

Now, given the desire for more frequent

provided us with responses for each of the attributes with errors. We also have a response from Chief Alberti. We've got responses from the associate and regional superintendents Adamson Fleming, Strauss, Wanza. Chief Academic Officer Mancini has also responded.

Here to present the property RSM are partner, Jennifer Murtha, we've got Director, Laura Manlove, and Senior, Jaime Bardee as well.

And, Mr. Chair, if I can turn the report over to RSM to discuss the report?

MR. MEDVIN: Please.

MS. MANLOVE: Good morning. Thank you for having us today.

This committee is well-versed in the process and the approach of this particular audit. I'll keep the presentation brief to allow for discussion and questions.

I will point out, starting on page 4, we have a commentary here on a process improvement recommendation. As this Behavioral Threat Assessment process continues to mature and evolve, from the last time we were here we had recommendation to centralize this under one department. And sitting here before you today

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testing, a smaller sample was selected. A smaller sample can be done quickly. But it is important to realize that even though we've sliced the annual sample in half, the sample is geared towards the more -- the more serious threats. So even though the sample that you see on pages 13, 14 and 15 can be compared to prior audits, but this one focused on the substantive and very substantive incidents. Those are the more serious threats. And the results do show a decrease in the number of attributes with exceptions and an increase with the ones with no exceptions. But, however, there is work to do, as you'll hear at this meeting. Some of the training exceptions were higher than expected. The situation with the monitoring plans have improved from when there was a 60 percent error rate a couple years ago. But now it's still not zero percent.

We do know that the district has taken this very serious. Dr Cartwright has spoken at the Marjorie Stoneman Douglas Commission. She's implemented the Behavioral Threat Assessment Department that's headed by Executive Director Ernie Lozano under Chief Alberti. Mr. Lozano

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you see Mr. Lozano is here and represents that change that has been made in the district. This recommendation is just a recommendation to continue to mature along the sophistication path of this process and involves really a district-wide initiative to automate and electronically capture signatures and dates. This is a conversation topic that is held at much greater levels in the district beyond Behavioral Threat Assessment and is part of an overall initiative of the district to automate that process. And we just encourage them to continue to look at this through the lens of BTA and incorporate that here as well.

Moving on, I'm going to skip through the background section of this report as you all, again, are very familiar, and turn your attention to pages 13, 14 and 15.

This is our matrix with the detailed results by attribute. It gives you the total number of exceptions as well as percentage of the total sample here and we have a three-year comparison, School Year '20, '21 and now here presented to you today is the new column for SY22. And as Joris mentioned, I will just reiterate that the

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sample was geared heavily towards the very serious and serious threats. In prior years we had also included transient and unfounded threats, as well. So the risk level associated with this sample is drastically different.

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And as Mr. Jabouin alluded to, we also do see some areas with significant improvement, which we were all hoping to see at the end of this audit. But there are some pieces that we have had several discussions with management and with internal audit about that we are continuing to fine tune.

So walking through some of the results here, just at a higher level, and then I'll move it over to Mr. Lozano for any additional commentary he may have. The school BTA Rules section looks relatively similar to prior years but with some improvement there as well in SY22. The BTA training section, we've had quite a bit of discussion about and the training, I know, Mr. Lozano will get into a little bit later, there are some reasons and conversations that he has had internally that explain some of these results that we see today.

The student intake form, we see some

relatively consistent with prior years and very minimal exception activity. I will point out

that Attribute 22, we've had lots of conversation about the words "substantially complete" in that particular attribute and the district has had multiple conversations about automating pieces of this to prevent further administrative exceptions from occurring in this attribute area.

The results continue on page 15. BTA Part 3, we are very, very pleased to see the results in this section over here. Particularly Attribute 34, 35, 36. Where previously in past years we might have seen some activity in the exceptions, we don't see that this year, which kudos to the district for getting their arms around this piece.

Monitoring plan section as well, also improvement in general with total exception activity. And transfer students, this is a newly tested area based on feedback from the audit committee and the board from our prior audit reports. We did test the receiving schools of a transfer student and have a couple of exceptions noted there, and Mr. Lozano has done quite a bit of follow-up on that as well and will be able to

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improvement there as well. We also, just as a reminder, recall that part of this has been automated in the system. The district has been working to automate major pieces of that student intake form which we can see had a positive impact to the results of this audit.

Page 14, Initial Phase Triage Process, we can also see general improvements in this section as well. The witness interview section, I just wanted to clarify, the results on attribute number 16, the wording of this attribute is incredibly important to understand the results, because if a witness interview form was present and we were able to locate that with the help of the school, perhaps it was onsite at the school, if it was not, actually, attached in the system in EDPlan that resulted in an exception for us. So you'll see the comment out to the right, we wanted to clarify that five of those eight exceptions we did actually locate the witness interview forms onsite with the schools, but had to mark them as an exception because they were not attached in the system.

The remaining sections, BTA Part 1 and Part 2 and clinical interviews, the results remain

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provide any additional detail you may want to hear from him on that.

So that concludes my presentation of the detailed results of our audit, and happy to entertain additional conversation or if you'd like to hear from Mr. Lozano further.

MR. MEDVIN: I have a question. It's regarding the scope and the sample. It seems like it's not that big a sample and I want to know how you came up with the size of the sample and how you came up with the items that were examined.

MS. MANLOVE: Mr. Jabouin, did you want to handle that or would you like me to respond?
MR. JABOUIN: Sure. It looks like I just spilled some water.

So, Chair Medvin, the sample size was mostly driven by a desire to be able to get the work done quickly. So we wanted to make sure that there was sufficient coverage as well. Annually, we will look at about the same amount as we have before, but we will be able to report very quickly on data from September and October, mostly September and October into the next one. So we'll have a similar sample size for the first

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report of 2023 as well as the second report for 2023 as well.

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MR. MEDVIN: In your opinion as the auditor, is the sample size sufficient?

MS. MANLOVE: It is. It is sufficient because we shortened our scope period. We wanted to transform the audit frequency in which we were reporting back to you all. And in order to have more frequent regular realtime updates back to the audit committee and back to the board we have shortened the scope period, reduced the sample size, accordingly, because the scope period is shortened and we are able to report more frequently throughout the year to you all for realtime results.

MR. MEDVIN: So the next report that you issue will not be for a full 12-month period, you'll have a similar sample size?

MS. MANLOVE: Yeah.

MR. MEDVIN: Okay. Ms. Strauss?

MS. STRAUS: Okay. I have a couple points.

So in regard to that question that the Chair just asked, for an annual audit I do not believe that cutting the sample size in half is comparing apples to apples. And because the auditor --

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I also believe it needs to be made clear that they should be -- I believe the window of reviewal should be shortened when they take in a transfer student to review a file. I understand that you did indicate that now you can see all the clicks that a principal is making, the timestamps, fantastic. That's great with implementing technology and leveraging that.

I believe that this all needs to be very clearly communicated to the school principals if they're the ones or whoever's responsible for that at each school. So they know that somebody is watching and they're going to be held accountable; okay?

My bigger suggestion here is, I understand that we cannot solve the problems of the world, and I get that; okay? However, I do think, given that this district is not being held in a very positive light at all because of severe failures that were highlighted in the grand jury report, that we can now lead by example.

So I think we have all established in our prior discussions that for transfer students. even statewide, there's really not systems that are speaking to each other.

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chief auditor just said that it was due to needing to go get it done quickly, does not, in my opinion, serve us well when a sample size is cut in half.

Now, I understand and agree that with more frequent auditing the sample size can certainly be cut in half, but this is an annual audit, and for that reason I would not have accepted to have seen it cut in half. That's pretty drastic, in my opinion. So I just want to put that out there.

In regards to the transfer students, I believe I was the one that initially raised this and I also in the meantime have done my own interviews informally with different people and stakeholders on the ground in the schools. First and foremost it doesn't seem to be clear where a principal or whoever is designated and responsible for a student that transfers out, okay, to document that they have made an attempt to transfer the files and follow the student to wherever they're going, to then inform an outside school wherever they're landing, whether it be in the district, out of the district or out of state; okay?

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So can we lead an effort and rise to the occasion to bring that forward as a potential solution and be the leader; okay? And lead by example and lead from the front. So can Broward County Schools initiate this discussion and say this is something that we want to do because we want to do better? Let's start with the state, because that's more palatable, and then perhaps we can then be the example for the rest of the country.

Because I have very grave concerns that there are transfer students coming in, coming out, from wherever they are that could have serious threats to this district. And 72 hours is way too long for a student to be sitting next to my child in a classroom that could be a mass murderer. So I don't, personally, want that. I'm not comfortable. I don't think any parent would want that. So I just believe that we need to shorten that timeframe.

MR. LOZANO: So, thank you for that. And you did bring this up in our prior meeting. So let me just start with the statewide threat assessment comment that you made. Sheriff Gualtieri of the MSD Commission has already

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started that process and has put together a committee to look at moving forward with a statewide system for and link threat assessments across the state of Florida. I am one of the committee members on that team. I believe our first meeting, I got it yesterday, I believe is September 17th, and then we're going to meet more times after that to look towards establishing a statewide system for how we handle and monitor threat assessment in the State of Florida. So that's one of the MSD Commission's top priorities moving forward in regards to threat assessment. So that's already happening and taking place as we speak.

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MS. STRAUSS: And do you view transfer students as something that should be of focus?

MR. LOZANO: So in March, April and May of last school year we put a committee together to address everything you just talked about. We made changes to the registration form. We made a standardized records request form. We meet as a threat assessment team with members of different departments in the district, we meet every Thursday morning. We met today right before this meeting at 9:00. And we have worked on putting

in our TERMS database and automatic flag and

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want it to be in the news to say that some Broward County student left and then came into our district and performed some awful thing; right? So where can we document in our system that the principal made their best effort to communicate to where that student went, even if they couldn't get in touch with them? That should be documented.

MR. LOZANO: Excellent feedback.
MS. STRAUSS: Okay? I just want to cover everybody to show that we are doing our best, making our best effort on this.

MR. LOZANO: Absolutely. And then the two schools on this audit, on the transfer, they were within the district and it was from traditional to one of our alternative sites. So what happens, before they go to that next school, there's a meeting between both schools. So all the prior documentation, behavior, academic, is all discussed prior to the student entering. In this audit they were actually looking into EDPlan system to see that the next school had actually opened the documents, so that was the -- veil here, but those two schools did know about the student prior to enrolling because, again, they

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popup. So any student with an active monitoring plan or safety plan is flagged and the registrar has to go notify the principal immediately. And so we have put multiple checks and balances in place between the EDPlan platform itself, our TERMS registration system. We, at the TERMS symposium we have just done hot labs with all our school administrators and our registrars and our front office personnel to ensure that we are. Because exactly what you said, the first day a student with a plan comes onto a campus, we should be ready to implement that plan day one. And that has been our priority since last, year, March and we are continuing to look at and put best practices in place to ensure that monitoring plans are moving efficiently and effective

MS. STRAUSS: So where can they document that? Because I just want to make sure that there is a paper trail that personnel within the schools did -- made the best effort they could on somebody leaving our district. Because we don't

immediately, especially within when I know where

the student's going, that that call is made

immediately to that next school.

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have Behavior Intervention Committee meetings to transition that student from our traditional school to the alternative location. But it is a process that we're currently -- is one of our top priorities, to make the movement, especially active monitoring plans and safety plans, an immediate process.

MS. STRAUSS: Okay. So opening a document is not enough, in my opinion. I believe there needs to be something actionable other than opening. I can do that. In the medical field we call it EMR fatigue, right, with all the pop-ups. It's pop-up fatigue and doctors just click through it, yes, yes, yes. They're not even looking at it. They're opening it because they know you're watching.

So I would like for there to be an action, such as recording what that verbal conversation was, something noted in there that shows that there was something meaningful done when they opened it and did something around that student and had a discussion.

MR. LOZANO: So the next school expectation is that they do have to update and review, and per policy, within every 30 days, the school has

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to review and update every active monitoring and safety plan that is being implemented. So that is part of the process. My team's work looks at -- now, because we go in every day. And what I can tell you, it's been busy since August 16th. The phones have not stopped ringing with support from schools --

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MS. STRAUSS: It's very alarming, actually --MR. LOZANO: -- both traditional and charter schools. So, again, I wanted to start by thanking this committee because it was some of your recommendations why my team exists and we're doing the work we're doing a lot because of your input. So we thank you for that.

Since the beginning of school, August 16th, just to give you some data, we've had 377 threats that we've worked through. 47 of those were substantive, at the highest level.

MS. STRAUSS: I'm sorry. How many? MR. LOZANO: 47, which was 12 percent of the total since the beginning of the year. We currently have 288 active monitoring plans and 327 active safety plans.

So, again, my team is daily monitoring that schools are updating those within the 30 days. Page 43

when the school would create a monitoring plan. So you could see a lot of these --

MS. STRAUSS: So the 47 are being monitored how frequently by your department?

MR. LOZANO: So we're in there every day.

MS. STRAUSS: Every day?

MR. LOZANO: So we're ensuring, you know, that these plans are put in place. All substantive threats require a daily person possession check. So schools are doing those daily. And they keep logs of those. So all the interventions the schools put in place, I can tell you, when I say how busy we've been, I have a brand new staff that I'm trying to train, as the phones are ringing, as we're providing support, as we're meeting with municipalities to work with them on getting law enforcement into monthly meetings. There's a lot of work around threat assessments and I can just tell you my team has been doing a phenomenal job moving us forward in the right direction every day.

MS. STRAUSS: And just my final, I would just like one final answer and then I'll let my colleagues take over. But your answer to the 72-hour window being shortened, what do you feel

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We're following up, making sure the schools have done all the required documentation.

So everything in this audit that you see had a fail, my team has already from day one, we've been going through every school's profile forms since prior even to the start of school, ensuring all the correct certifications are uploaded into EDPlan, they have the required four members on the team. So we've -- we've really already addressed a lot of the issues. And, again, having that concerted team of individuals whose sole focus is threat assessments has been great because that's what we do all day.

MS. STRAUSS: So of those 377 threats, they're being monitored every 30 days or daily?

MR. LOZANO: So that would be -- so of the 377 only the substantive threats require a monitoring plan. The lowest two level of unfounded and transient is a school-based decision, because a transient threat could have been a low-level threat like a joke or something that was easily resolved so that you might not have a monitoring plan.

So if there's any doubt at the school level that a threat might be carried forward, that's

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would be appropriate? Because I don't think 72 hours is appropriate.

MR. LOZANO: So I agree, schools should be implementing an active safety and monitoring plan the first day the student arrives on the campus.

MS. STRAUSS: Okay.

MR. MEDVIN: Mr. Jabouin?

MR. JABOUIN: Yes. I just wanted to mention to Ms. Strauss and the committee that the seriousness of the Behavioral Threat Assessment and the testing has been communicated to the schools and to the principals. I attended an all principals' meeting prior to the end of School Year '22 to emphasize the importance of the testing and the fact that we needed to have improved adherence from the last report.

Also, as part of the fieldwork, each of the schools that had an exception had an exit meeting to communicate to them beyond just the report the details as far as what led to the exception. And my team participated in that. So we are emphasizing it, I'm emphasizing it as often as possible.

Also I wanted to mention, so if you take a look at the history of the Behavioral Threat

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Assessment reports that were developed, we have now a situation where the current year, School Year 2023 is going to be given a report within the year. And so we're going to be able to get a snapshot of the attributes in time to be able to make some adjustments midyear. Even though we are communicating the issues as we become aware of them, there will be two opportunities, the sample size will be the same sample size split in two and there is an opportunity that I'm interested to see what the results are going to be with the strategy. I just wanted to mention those points.

Thank you, Mr. Chair.

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MR. MEDVIN: Dr. Lynch-Walsh, your hand was up first.

DR. LYNCH-WALSH: Oh, yes. So to provide some context, because I think sometimes we forget where we've been a little too quickly, it seems like our last meeting or the meeting before that there were three of us jumping up and down about getting the results for the audit for last school year, and then, poof, like magic, somehow it's here today, despite being told that there was no idea when we would see this. In fact, it was

sample period.

And, Mr. Jabouin, I know you had lots of conversation when we were discussing how you wanted us to proceed with this audit and there were some policy changes that we were waiting to come into effect which played into your decision on the scope period. I don't know if you feel like you'd like to respond further.

MR. JABOUIN: Sure. Thank you.

So the district changed the procedures manual in March. And so having the data to represent the current procedures manual that is in place was the strategy for the audit when we began the fieldwork in July. So providing information on the current procedures and process is what you have, a report that has what is current.

Now, of course, as I've communicated at this meeting and at the board meetings, we needed to finish the previous testing. And the process to build the testing caused the School Year 2020 to be provided in a certain period, and that got reduced, and then that got reduced again. So now we're at a point where the fieldwork is going to be done for School Year 2023 and then there's going to be a report that reflects what's in

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coming across as though we would see this current school year's results before we saw last school year.

So some things jump out, because part of having grand jury recommendations is changing the culture and the thing to change is when we are covering things up and not being transparent.

So, to that point, on page 3, and I just want to clarify with RSM, because this says that they audited, basically, March 8th through June 8th, which, last time I checked, the school year begins in August, and I was very vocal all of last year asking for the first half, the second quarter to be audited. So the conclusion I'm drawing from this audit period is that it was a hot mess prior to March and so they didn't want -- that that was not going to get audited because the results would have been dismal and they needed the first half of the year to clean up their act to get to the results we're seeing for the last half.

So am I misunderstanding or is this strictly, this sample is from March to June and you audited -- or was it for the whole school year? MS. MANLOVE: You're correct, that's the

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place for School Year 2023, and then there'll be another report that will cover a sample that's after the fieldwork for the first report. So it is important that you provide the results with the current procedure that is in place.

DR. LYNCH-WALSH: Mr. Medvin, I'd like to continue. I don't remember that being mentioned as a constraint. Was it?

Okay. So page 4, Centers, exceptions were noted for nine or 100 percent of the nine threats tested. I am concerned that the sample and related testing results were not designed to be representative of the whole population, especially when you shrink it down to 35, but there's still a story to tell, I guess.

So Centers, 100 percent of -- there were exceptions for 100 percent. And just to, once again, add context, the person currently in charge of Centers was the person in charge of all the schools during MSD; correct? The same staff person that was the highest-ranked person that was over all principals is now over Centers. I'm just pointing that out.

Okay. On page 5 it says, there's a new feature to allow for electronic signing of BTA

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documents and monitoring safety plans. Was that not -- is that an EDPlan?

MR. LOZANO: Correct.

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DR. LYNCH-WALSH: Okay. Because that leads to one of the things that was brought up under one of these attributes.

So page 11, there's a -- that starts the list of a lot of things that are not auditable. And is there going to be a move towards finding ways to audit these things? Because I would imagine, like parents of public school students have a right to timely notification of threats, unlawful acts and significant emergencies. My kids' school sends an email, robocall, whatever. So if there is a threat it would seem possible that if you checked a random sample of schools to find whether they did, in fact, inform parents or not, that would make it auditable to make sure that they're doing -- they're complying. Because these are all -- these are all policy requirements each of these items, just for reference. So we should be able to audit compliance with the entire policy. And the first one on here that says not auditable is the district's school safety specialist shall ensure

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amend our attributes for the next cycle audit, we certainly could audit the timely notification of threats, unlawful acts and significant emergencies. That is audible.

DR. LYNCH-WALSH: So does the policy say they have a right to it or that they shall be notified.

MS. MANLOVE: Well, you know, unfortunately, I don't have it front of me, but my excerpt --

DR. LYNCH-WALSH: Because then the problem -then it seems like the policy's the problem, not the attribute. The attribute would just be flowing from the policy.

MS. MANLOVE: Correct. I think policy would drive a procedure and we would be auditing against a procedure.

DR. LYNCH-WALSH: Right. But if it doesn't say "shall" and it just says "have a right", then, yes, in theory, you could still audit them based on whether schools are actually doing it, but we may need to fix the policy, and I don't know if the policy is in here.

MR. LOZANO: It's in here. Page 34, which is --

DR. LYNCH-WALSH: So where in the policy is

Page 50

compliance with the policy. Is that the safety and security chief? I've lost track because we keep playing musical chairs on the Titanic. So who is the district's school safety specialist that ensures compliance with the policy?

MR. LOZANO: So for our district, currently, that's Chief Alberti.

DR. LYNCH-WALSH: Okay. So why is that not auditable?

MS. MANLOVE: Sure. So I think these are great points and good discussion topics. So not auditable, really we're talking about looking at a document or some sort of supporting evidence that we can review. And in section 3A, shall ensure compliance with the policy, other than someone being granted the authority by way of having the title, it's not necessarily a sample that we can pull support and audit. Perhaps we can clarify the language in this chart a little bit better based upon your feedback.

The same kind of thought process goes into 3F where we're looking at the right to timely notification of threats rather than they received timely notification of threats. We certainly could audit -- if the chief auditor decides to

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that attribute being pulled from?

MR. LOZANO: So start with page 41, because that's our current policy. 2130 was the prior policy. Our current policy is 4380 and that starts on 41.

DR. LYNCH-WALSH: Okay. I found it. Section 3F, parents of public school students have a right to timely notification of threats unlawful acts and significant emergencies pursuant to State Statute 1006.07. So I wonder what the statute says. For instance, if the statute says you shall notify them and we watered it down to them having a right, but don't say "shall", then that's where we're creating the problem and making it hard for them to audit it as a result.

I do think it's hard for one person to ensure compliance when they're not over the people that are tasked with compliance. And I have brought that up multiple times. And I requested that at the time, that the OSPA Chief ensure compliance with the policy and I think we passed a motion along those lines and then it never got put into policy. But it's hard to have somebody be enforcing a policy. They can only tell people that you need to comply. They can report on lack

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of compliance, but they don't supervise the people. And that hasn't changed and now we have -- so that would need to be Deputy Superintendent of Teaching & Learning should be on the hook for ensuring compliance. Because all the people tasked with implementing this policy work for that person.

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Page -- so that's all the non-auditable. Page 13, BTA Training, Attributes 3 and 4, I'm a little confused. It says we had 18 percent who did not attend and complete mandatory threat assessment training and a breakdown of who did

not attend the training. And then the next one, 4, is who did complete training but did not upload their training certificate to EDPlan.

So this seems like where we're making it harder for people to be in compliance as I have the ethics, annual ethics training that, you know, they threaten advisory members with, but at least when you complete the training it generates a certificate of completion. I don't want to have to do anything else with it. Automate it. I'm already giving you my time for free. Don't make me have to do more. Granted, these people are getting paid, but it should automatically

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MS. STRAUSS: Can you just like make the system talk? And if it's not possible because of the technology --

DR. LYNCH-WALSH: Make it work. Make it happen.

MS. STRAUSS: Then that's fine. Then just say, the technology, there's no open APIs, they can't talk, we can't make that happen.

DR. LYNCH-WALSH: But can you make that happen? Because I don't know that that question's been asked.

MR. LOZANO: Or what we could do, is when we audit we just audit through LAB because all the certificates are there automatically.

DR. LYNCH-WALSH: No, no, because it's got to be in EDPlan; no?

MR. LOZANO: Well, that's what we wrote into the text. But we could just say they have a completed training --

DR. LYNCH-WALSH: No, we're changing the culture. Stop. Stop. Stop. Stop. Stop.

The goal is to get into EDPlan. Technology should not be the thing thwarting that goal. So if people are picking software that doesn't talk to each other, that's a problem and that needs to

Page 54

upload if they've, in fact, done the training.

So I'm trying to picture, is this training, this mandatory training, in person, manual and there's no electronic component where they could, say, take a test at the end?

MR. MAYERSOHN: It's on-line.

DR. LYNCH-WALSH: It's on-line?

MR. LOZANO: Correct. It's in our lab. So there is a certificate that's generated after. When they audited this, there was those words "in EDPlan", so that's where the Attribute 4 had an audited completion and notification to the principal, was their certificate in the EDPlan platform showing that they completed the required training?

DR. LYNCH-WALSH: No, no, I'm trying to decipher how you could complete the training and not have their certificate automatically uploaded to FDPlan.

MR. LOZANO: Because EDPlan doesn't transfer LAB, which is our Learning Across Broward PD platform. So it's in LAB, it's in that platform.

DR. LYNCH-WALSH: Okay. That's my point. You guys are going to make my head spin off its axis.

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stop. And if someone hasn't asked the question can LAB talk to EDPlan, I think then -- was that question asked in here? Because that would seem to solve the problem if the two could talk. But do we not know whether they can or can't talk?

MS. MANLOVE: I don't know the answer to that today.

DR. LYNCH-WALSH: Okay. Does anyone in the district know?

MR. LOZANO: No.

MS. STRAUSS: Nathalie, I will say it is -being the founder of a technology company, there are very antiquated systems likely that are being utilized. And to like start over would probably be extremely expensive, inefficient and --

DR. LYNCH-WALSH: Well, no, not necessarily. MR. MEDVIN: Phyllis, jump in.

DR. LYNCH-WALSH: I'm still going but since -- I think Phyllis is gonna burst if she doesn't

MS. SHAW: No, no, no, I'm just saying, the interruptions --

DR. LYNCH-WALSH: I can't tell from your hand gestures and your head shaking. I need better signals from you.

Page 57 Page 59 1 1 MR. MEDVIN: I'd like to interrupt for a So the next one on here still and you BTA 2 2 second and acknowledge that Dr. Mancini, Chief Training, this would be 5B. Because I'm looking Academic Officer is here, and Kim -- is it Punzi? 3 for anything with a significant percentage. MS. PUNZI-ELABIARY: Yes. Annual training and guidance to students and 5 5 MR. MEDVIN: Acknowledge that Dr. Mancini is parents on recognizing behaviors of concern, 6 here and Kim Punzi is also here. their roles and responsibilities in reporting the DR. LYNCH-WALSH: Do they know whether LAB behavior and the various options for submitting a 8 can talk EDPlan? Because I'll take the answer report, including an honest reporting. from anybody. How is that auditable, actually? 10 10 MR. MEDVIN: Ms. Mancini? MS. MANLOVE: Jaime, do you want to answer 11 MS. MANCINI: At this time they do not talk 11 that one? 12 12 to each other. However, Dr. Phillips is working MS. BARDEE: Yes. So for 5B we first looked 13 13 on integration amongst all platforms. for signed student code of conducts. They had to 14 DR. LYNCH-WALSH: Can they, though? We know 14 be signed by both the student and the parents. 15 15 they don't. Can they talk to each other? When those were not available we then reached out 16 16 MS. MANCINI: We would have to talk to Dr. to schools and asked for documentation of 17 Phillips about that. discipline assemblies, in-class training, what 18 18 MR. LOZANO: We'll look into that. that training was, and was the student present. 19 19 DR. LYNCH-WALSH: I wish he were here. For the parent aspect we looked for, were 20 MS. FERTIG: Can we just say that we want it 20 newsletters sent out; were the Florida links sent 21 21 done and we don't care how it gets done, we just out? To document that they -- this information 22 22 was sent out to parents. And that is how we want to have a perfect result here. 23 23 audited it. When they were not able to provide DR. LYNCH-WALSH: Well, if it can't happen --24 24 but the thing is you have to break it down so that, that's where you have the five exceptions. 25 that you understand whether it can -- "can" "and 25 DR. LYNCH-WALSH: Okay. Sorry. I'm just Page 58 Page 60 1 1 "does", these are all different words. looking at the policy. Because on page 36 it MS. FERTIG: So to your point -- I'm just says, all SBBC -- because I lose track of where gonna interrupt to say this while we're on the this policy wound up. All SBBC employees, topic. To your point, advisory members have to volunteers and contractors are required to report take this, and Joris has to make sure we do, and to school administration any expressed threats or he has to report to a compliance officer, if we 6 behaviors that may represent a threat to the don't. So I'm not sure why that's not happening. community, school or self. Threats that are not 8 DR. LYNCH-WALSH: With this. easily recognized as harmless should be reported MS. FERTIG: To your point, why isn't that to the school administrator or other team 10 10 happening the same way with this? members. I thought they took the responsibility 11 DR. LYNCH-WALSH: Right. Because they -- it 11 off of volunteers. 12 12 does generate a certificate of completion and MR. LOZANO: So page 36 is that 2130 --13 13 they used to have you -- but the thought process DR. LYNCH-WALSH: Okay. All right. So the 14 14 is the same. Because it generates a certificate new one takes that off of it? Okay. 15 15 of completion and then people would tell, oh, I I guess there needs to be an operational 16 need your certificate of completion, no, you 16 definition of what that means so you guys don't 17 17 don't. There is a person named Alex Macri who's have to do so much work to try to figure it out. 18 18 Sorry. supposed to be maintaining the list of people 19 19 that completed it. So we're always creating MR. LOZANO: And some of that, Dr. 20 20 workarounds and creating more work for the people Lynch-Walsh, was, again, retraining schools. So 21 21 that are just trying to help the district, but it a lot of schools did things, they didn't document 22 22 is the same problem. Automatic done, nobody it, they didn't -- so we re-trained them at the 23 23 wants to think about it anymore. So if Joe beginning of this year, how do you communicate to 24 24

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Phillips, who is one of the imports I do like,

then I have hope.

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parents and students, here are multiple ways you

can do it. So we presented a lot of information

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up front and we're continuing to provide information to the schools and getting the word out to the community.

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DR. LYNCH-WALSH: Okay. I think the advisories would be a good place to target as

On page 14, was the witness interview form present, this gets us back to directly entered into EDPlan or attached. So why would there be a choice and why does this get -- it seems to have gotten worse from last year to this year.

Out of the 14 BTAs where witness interview forms were applicable 5 of the 8 provided the witness interview forms but were not uploaded. And I know you said you had to go look for them, but, again, why are we not entering directly into EDPlan?

MR. LOZANO: So, again, we re-trained at the beginning of this year to use the form in the platform. Some schools -- some of these initiated as a discipline incident and it may have been through the interview where they found out there was also a need for a threat assessment. So sometimes the initial incident didn't start as a threat assessment, so that's

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use when they deal with discipline incidents or may need a witness statement for whatever reason, that standard form is paper-based.

DR. LYNCH-WALSH: Okay. That's what I thought because my child once had to fill one out for some funny business.

Okay. So BTA complete.

And then on the transfer students, I tend to agree that 72 hours seems long, but considering that we can't even be in compliance with that, I would be happy with getting 100 percent compliance first and then trying to shave off some days off of there. Because I agree the second they get transferred in, like within 24 hours, you would expect that to be done.

MS. STRAUSS: I don't want someone that's a threat sitting next to my child.

DR. LYNCH-WALSH: Yeah, like you said, nobody does. But we're not even at 72 hours compliance. So that's problematic.

And those are the rest of my notes and then I was sort of matching the response to these. But that's it for me. Thank you.

MR. MEDVIN: Mr. De Meo? MR. DE MEO: Thank you, Mr. Chair.

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why they had witness statement forms that weren't generated through the threat assessment process because it didn't start as a threat assessment. And then when they did the interview with that student, they might have become aware of a threat so then they initiated a threat assessment, but you're not going to re-interview that same student twice because you already have that witness statement form from that student.

DR. LYNCH-WALSH: Okay. So, hopefully, that one goes down.

MR. LOZANO: That was one of our biggest areas of focus and I can tell you even this year as we review daily we're going through and working with schools on proper protocols for interviewing witnesses and identifying them on

DR. LYNCH-WALSH: And the witness statement forms are handwritten?

MR. LOZANO: No, it's through the platform. DR. LYNCH-WALSH: The discipline -- when it starts, if it doesn't start as a threat assessment --

MR. LOZANO: So there is a standard witness statement form the district has for schools to

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DR. LYNCH-WALSH: Phyllis.

MR. MEDVIN: Your hand wasn't up. I thought you were done.

MS. SHAW: I'm sorry?

MR. MEDVIN: Your hand wasn't up.

MS. SHAW: My hand was up from the first time she spoke.

MR. MEDVIN: All right. Phyllis, go ahead.

MS. SHAW: No, go ahead.

Dr. Lynch-Walsh covered most of my questions and he covered the others. But the one thing I want to -- the point I want to make on page 3 is, since we -- the period reviewed is so shortened we didn't -- and the sample size was reduced, we didn't really establish a floor with this audit in terms of the entire school year. So my concern is now, what did we miss in terms of a shortened period, and, of course, a reduced sample size?

One year is a long time for us to know what is going to happen next or what happened in the past year.

So my concern is that we haven't really established a floor based on this.

Secondly, I don't know how many centers we

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have, but when we're looking at the serious substantive, we're taking five from each school level, and I am just a little concerned of whether or not we're -- how much we're capturing based on the reduced period and the reduced sample size. And this doesn't provide me with that feeling. My mom hat is going crazy and my accounting hat is on a different level, I understand that. But I need to be able to know that we established a floor with this and so the next audit that I guess we should be getting that in another couple months or so provides us with a little bit more, but I don't know that because I don't know what we're missing.

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DR. LYNCH-WALSH: They're not using last year as a benchmark. They're trying to use this coming year as a benchmark.

MR. LOZANO: So the floor for my team is zero percent fail on every attribute. That's the expectation from my team. And anything less than that, we've got work to do. So our expectations is -- even though this was 35, I felt like it definitely exposed the areas we needed to improve on, the areas we needed to shore up as a school district. So while it was only 35, somebody

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needed -- we needed to establish a true flooring based on this audit. And we can't use the next one because a lot has happened in the last year. A lot has happened that we need to try to fix. Just looking at the areas that need improvement in this alone tells me that there may be other areas that needs improvement that's not included in here. And I'm done.

MR. MEDVIN: All right. Joris? MR. JABOUIN: If I can? One of the challenges, Ms. Shaw, is that there's a new procedures manual that covers School Year '23. So I -- I mean, I think that there's going to be some consistencies because some of the basics will be there, but I haven't had a chance to absorb it yet. So that is an interesting nuance that will happen for the next report. So just something to keep in mind.

MS. FERTIG: And one thing. If the policy's changed in March, then it's hard to say whether, you know -- I mean, if the policy's changed, we're trying to get a quick look at how those policies have been effective. We've asked for this quarterly and we've been -- I'm glad to have more frequent reports even if it's a smaller size

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who's lived this work in Broward County Schools since the inception of the EDPlan platform to do threat assessments, I thought this gave us a great indication of the areas we needed to, as a district, focus on and improve on to get to a zero percent fail rate on every attribute. That's the only goal of my team is shooting for and that's our expectation every day and that's why we show up every morning and do the work that we do so your mommy self can relax and know that my team is working hard to keep all the students and staff and community members safe.

MS. SHAW: I understand and appreciate working from zero, but the reality of it is, we missed July 1st through March 7th. And all of that is not being considered. So if the goal is zero, then are you -- the problem is that you're going from a false reality in terms of this, because you've got to know where you are in order to know where you're going. You've got to know that, okay, this is correct in terms of -- it's an audit. I know audit doesn't provide -- it's an audit. You've got to know where you are in order to fix and move forward. And it doesn't require a response, I'm just saying that I

and whatever.

I find there's a lot alarming in this report just on those three months with the new policy manual, and I don't know, are you -- I guess when we get here we can see when this new quarter began, whether you began with the summer programs or whether you're beginning with the start of school in August and what the end date is and then we can kind of anticipate the next report. But I think the quarterly reports are very helpful and should be based on what our current policies are. So I just wanted to throw that out there.

MR. MEDVIN: Mr. De Meo. MR. DE MEO: Thank you. I've lived in Parkland 28 years. I have four boys, two of which are about to go to MSD. And with reference to what Ms. Shaw and Dr. Lynch-Walsh commented on, if you look back at the report, the exceptions are continuous and really bad three years ago. That's reprehensible after what happened. It's just -- I don't care what system we're using, how we change, we've got to take it more seriously. It appears we are. So that's my opening comment.

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I have some more specific comments. First, page 12 of the report where we talk about these items that are not auditable, it's been mentioned here, and I agree fully, that a lot of these are auditable, particularly, the item which requires referrals to law enforcement.

I would -- Mr. Chief Auditor. I would like to recommend -- actually, I'd like to demand that that be part of the audit, one of the attributes.

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MS. FERTIG: Can I just ask you to clarify that? Are you asking that it automatically be referred and we get a percentage of how many of them were and were not?

MR. DE MEO: I'm not addressing whether I agree with the policy or how it works, but I'm addressing the audit. In the audit that was not one of the attributes that said it was not auditable. That is auditable and I demand that that be one of the attributes.

MR. LOZANO: So it is auditable and we, for every threat assessment in the 22-23 school year, a law enforcement officer has to participate in all four levels. So that's easily auditable because they are one of the mandatory members on Page 71

I mean, that's -- to me, that's like -that's like a no-brainer. That's like one of the most important attributes of all the 47. Make this number one.

MR. LOZANO: I 100 percent agree and that's on our student risk intake form, because that's required, especially for all imminent threats and the school has to record the date and time and the officer that they spoke to on our student risk intake form. So that is there for all substantive threats.

MR. DE MEO: And one more -- I wasn't going to get this deep in the weeds, but it doesn't matter what the law enforcement agency is, whether it's county or it's Pompano Beach or it's Davie or whatever it is; right? It's reported.

MR. LOZANO: Correct.

MR. DE MEO: Not just to the county, to the sheriff's office; it goes to the local law enforcement?

MR. LOZANO: Yeah, because they do their own report for all substantive threats as well.

MR. DE MEO: Okay. And is it also coordinated county-wise with law enforcement or is there no such means to do that?

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every single threat assessment done in this district this school year. So that's easy to audit.

MR. DE MEO: Good. So we will have that. I think that's critical.

DR. LYNCH-WALSH: Which attribute? MR. DE MEO: I think it's 35H.

MS. MANLOVE: If I may add some clarity to the words "not auditable" for policy reference 5H. This really speaks to the completeness of the threat population and really what we are auditing at the end of the day are the threats that are actually reported. And in 5H there could be threats made on school property that could or should have been reported and for whatever reason were not. And in that vein of thought we -- we thought, due to the completeness factor, and the lack of our ability to capture that, that we would really encompass this particular piece of the policy.

MR. DE MEO: Yeah, but to be clear, if it's record that it was a substantial threat, a very serious threat, and it was required to be reported, that should be an attribute that should be tested. So I hope that's clear.

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MR. LOZANO: So in the -- there is a DJJ database where all criminal offenses are kept and things like that and that information. Do the different law enforcement see each other's actual threat assessment report, I would probably say not at this time. I can tell you my team has been doing a lot of work. BSO has been great. We have been meeting since the beginning of the school year, again, coordinating. Because all of them have to have the required CSTAG training. The law enforcement officers that come to the schools, they have to participate in our monthly meetings that every school has to have to discuss all active monitoring plans, safety plans, any concerns at the school. There's been a lot put on law enforcement as well this year in terms of their participating in our active assailant drills, they're in our monthly meetings, and now this year they have to sit in every threat assessment risk determination meeting to assist with determining the level of threat.

MR. DE MEO: That's good.

Okay.

MS. MURTHA: If I may interrupt, Mr. Chair? My name is Jennifer Murtha, I'm a partner with

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RSM. And I completely and appreciate that level of conversation. As auditors, many times completeness of a population is incredibly

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challenging. And if I could give you an example. So we go to a football game and it's cash. And there's all these tickets sold. If the person

collecting the tickets takes the money and puts the money in their pocket, we can't count the

money. So they collected a thousand dollars. 1.0 Should it have been 1,200? We are auditing the 11 dollars that are collected. We can say, based on 12 the number of people that attended, it should 13 have been more. Just like in this situation, we 14

can say, based on the this school, this 15 population, et cetera, there should have been 16 more threats, but if there is a threat that

17 happens at a school and there is nothing to 18 initiate it, it is not included in our 19 population.

MR. DE MEO: Yeah, no, I understand that.

MS. MURTHA: Okay.

MR. DE MEO: And I wouldn't put that burden

on you, and, you know, that's a societal thing. MS. MURTHA: Right.

MR. DE MEO: And society has come to accept

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when that student enrolled accessed the documents to -- again, we can see that they opened it, to your point earlier, but then, you know, the expectation is that they would go in and update and review it, because, obviously, the plan may need to be modified because the next school may not have the same physical space or supports as the other school's, so they have to modify that plan to meet the needs of the current school. So that is the expectation. But we can see the footprints in the system.

> MR. DE MEO: Is there a requirement that you meet or discuss or have a meeting, a formal meeting that has some kind of agenda that goes over --

MR. LOZANO: So the two schools that failed that you see the 33 percent, because, remember, this was only out of six, because they only had documentation of six transfers. Those specific two that failed, the student was at the traditional site, a traditional high school, incident occurred, threat assessment, ended up at the alternative site. Those schools do have formal transition meetings to discuss everything about that student and having a successful

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things that years ago society as a group would scorn and take care of the problem by itself.

That's not what I'm talking about. If it's documented, audit it.

MS. MURTHA: Excellent.

MR. DE MEO: Okay. The OCA -- the Chief Auditor indicated that there was improvement. Dr. Lynch-Walsh pointed out four or five percentages that increased over the previous year. I think there's seven or eight. One of them is particularly egregious and that's the 33 percent, I believe, let's see if I can find it real quick. It went from 0 to 33 --

MS. STRAUSS: Attribute Number 46. MR. DE MEO: 46? Yeah. I mean, we've got to do better. Did the administrator at the receiving school of a transfer student within the district review the BTA? I don't know how we would even know that, unless we get some kind of

MR. JABOUIN: We have footprints in the system so we can see everybody who ever enters and accesses the system. So we're able to see if the school administration or the mental health person at that school or somebody at that school

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transition from the home school -- the traditional school to the next school. But they couldn't, as auditors, verify that they specifically in that conversation spoke about threat assessment. So I met with the BIC committee and we added to their agenda a line item that specifically speaks to threat assessments, active monitoring plan and active safety plan, so it's easier to now document that that conversation has taken place before the first day that student enrolls at the new school.

MR. DE MEO: That's good. That's good. MS. FERTIG: Can I ask a follow-up on that? MR. DE MEO: Sure.

MS. FERTIG: I was surprised to see that 100 percent of exceptions is not in high schools, not in elementary, not in -- it was in centers. And now you're saying this -- and I was going to bring this up when I spoke. I found it -- I mean, of all places for there not to be total compliance, much less for there to be 100 percent, I don't understand that. And I would like to know what you're putting in place to -prevent it everywhere, but, I mean, centers, I just don't understand that.

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MR. LOZANO: So some of that, the centers are taking some of the blame for the traditional schools as well. Because, remember, the threat assessment started at the traditional school. And what happens is, these are the most very serious threats, so a lot of times the student may have been incarcerated, the parent, you know, withholds the student from my attending school right after if it's an expulsion case. So there's a lot of circumstances that go into the very serious ones. But the host school should have also worked to finish the threat assessment. A lot of these schools, and one of the issues we corrected this year was, when that happened and the student left the traditional school, they may not have finalized the monitoring plan because they didn't know where the student was going to end up. So they were leaving it open, waiting for the decision of the student placement to then finish the monitoring plan. For this year we corrected that. All schools who initiate a threat assessment that requires a monitoring or safety plan have to complete one as if the student's returning to their school. And then

the next school when they enter, will open it,

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those processes. A lot of it is what Ms. Strauss shared about, you know, the processes for transfers and things like that. So really just tighten up those processes, we should see a lot less on the center side. Some of the centers -most of the schools that you see -- so you see 100 percent fail rate, but it could have been for one of the 47 attributes; right? And a lot of -a few of the center sites it was -- so when you looked at the school profile form, at the beginning of the year the school could have listed 12 people. When we audited we looked to see that all 12 of those people had the training and were required. The school may have only utilized six of those people all year. So the other six may never have participated in a threat assessment.

So, again, we had to retrain schools at the beginning of this year. That's why we're going through every profile form with every school. Only list the members who are going to participate, who are trained. And then we're following up, again, unfortunately, that they're manually uploading their certificate this year, but we'll work on that.

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update and review it to meet the needs of the current school. So it was situations when you're looking at the transfer from one location to the other. I could tell you we met with the, mostly the discipline sites, remember, because all of their threats are the very serious ones, that's why most of the students ended up at that site. So we have already met with our sites that have the predominant number of threats and we've reviewed processes, we've streamlined processes, even with our connected sites like AMIkids, when a student's in a detention center, my team has met with who is the point person to assist the school with getting into the detention center, to complete a student interview, to locate a parent. So we've done a lot of that work already up front, because we see the same data we do and we have the same concerns. So at the beginning of this year we started addressing, how do we tighten up? Because most schools when a student starts at a school and stays at a school, it's pretty tight and clean. Where we've seen we've had to close some gaps is when students leave one site and move to another site. And that's really

been the main focus of my team, tightening up

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But, again, we're following up. In all these areas that you see as concerns my team sees the same concern and we've already begun to address it.

So I think this year when Ms. Shaw talked about a floor, the biggest change this year is having my department. That started July 1st. So that's a huge difference. Whereas, prior to, we didn't have one team of individuals doing solely threat assessment. So now that we have my team, you know, this will be the floor with, okay, we created this department to ensure compliance, so what is the floor with this next audit, and then we grow from there.

MS. FERTIG: Yeah, I was just surprised with centers being what they -- I would think that would be the number one place you would be trying to -- not that you're not trying everywhere, but particularly because you know of the problems that they have and that they have to deal with, that there would be just extra resources to them to make sure those issues are addressed.

MR. LOZANO: And some of -- like some of the monitoring plans, it's not an individual monitoring plan because when you go to that site

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it's a part of what that school does for every student, like no backpack, you walk through the door you go through some type of screening for personal possession check. So that happens to every student as part of -- that's just a process. So they may not have updated it in a monitoring plan because that's just a part of the routine of that school.

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So those were the things we had to tighten up, because, okay, you may be doing that, but we don't know that. So that's where my team has been working with those alternative sites, so what is your monitoring plan and how do we see it and know it's being implemented with fidelity every day?

MS. FERTIG: Okay. Sorry.

MR. DE MEO: Okay. You know, perhaps you should come and address us about these policies. Right now I'd like to get through some of these concepts that are reported in this audit.

So serious, very serious substantive exceptions, 80 percent, okay, it might be one attribute, it might not be a real important attribute, but I don't consider that improvement. Often in sampling substantive populations, if you Page 83

MR. JABOUIN: If I may respond? The challenge with the charter schools, just in general, is our ability to enforce different areas of audit concern even outside of that. So there are many examples of me bringing in charter school personnel to try to get them to comply with financial requirements and so forth and trying to get them to do that is -- is definitely challenging on that front.

MR. DE MEO: I'm sure it's challenging, but I think they're obligated under the law to comply with these policies and I think they have to. And from an auditing standpoint they represent a significant population. In the threat assessment, to eliminate that, that kind of population, is -- it's just not helpful.

So, again, I think it's real important that we include charter schools, challenges or not.

MR. LOZANO: And we have, even with our SIU Broward detectives, and I have to give Craig Kowalski a shout-out, every charter school has been assigned an SIU detective. So if they're struggling with getting law enforcement we send one of our own SIU detectives to assist the charter schools. So we have moved tremendously

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have exceptions, in order to get the evidence required under the standards, you increase your sample size. This is a compliance sample. And there is -- it doesn't work the same as a, you know, numbers for substantive population. But we might want to consider, especially with the change in policy, we might want to consider, you know, maybe increasing the sample size to 50 or 60 even though it's done twice a year. That's a

Okay. Next, why weren't the charter schools included? Are they not part of the system?

MR. LOZANO: So they're part of what my team does. So we are and we started and I can tell you they are doing a great job of working with us as we're going through their profile forms, ensuring they have law enforcement in, you know, every meeting and following the same expectations statutorily as our traditional schools. So my team has been following up with traditional and charter schools from the beginning of our creation.

MR. DE MEO: But we don't have a report on that, but I'm glad to hear that. So perhaps give that serious consideration, expanding.

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forward in monitoring and supporting our charter schools and they are working with -- I can say, you know, my relationship with those school leaders has been great.

MR. DE MEO: Are they cooperative? Are they willing to follow this threat assessment policy?

MR. LOZANO: So having the title of executive director helps when I make the phone call, because I come with a level of credence when I call and they haven't been used to getting a call from the Executive Director of Threat Assessment Broward County Schools, oh hold, I'll get the principal right now. So that's been helpful, but --

MR. DE MEO: Have you met with them as a group?

MR. LOZANO: Yes, so I attend their meetings. We did the same trainings with them that we do for our traditional schools and I've been going over the same processes with the charter schools that we do with the traditional schools.

MR. DE MEO: Good.

Okay. So I'd like to see them included in

The audit doesn't cover the entire school

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year, as my colleagues have mentioned. You know, last meeting there was considerable discussion about when and what. I mean, let's get it done.

And, Mr. Chief Auditor, give us, you know, if you're asked about this -- this is what I was calling you about, if you're asked about this, give us your best -- give us your best time.

MR. JABOUIN: No, I won't do that. I won't do that.

MR. DE MEO: This is important to this group. MR. JABOUIN: We will get the audits done when we -- -

MR. DE MEO: But an answer that, when they're done, we'll report them is kind of offensive. I'm gonna tell you the truth. So, you know, we're not looking to add a lot of work to you, just give us your best idea. And if there's a delay, tell us why there's a delay.

I want to move on.

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MS. FERTIG: Can I just add to that, though? Can I just make a comment?

MR. DE MEO: Sure.

MS. FERTIG: I'm hoping, I'm hoping, now that we're getting on three-month cycles, that we know it's gonna be -- I still want to know, whenever

adequate, then I don't bring them up to this group, because I don't think they're sufficient,

they don't solve the issue or whatever it might be, they need to fix it and they need to solve

the problem. And so we could face the situation where you're getting audit reports that require a

lot of follow-up because there's no response or it's -- I mean, an adequate -- as an auditor

yourself you know that an adequate audit that meets standards needs to actually happen on that

Now, as Ms. Fertig indicates, I've gotten the point of the frequent audits and I do think that they're going to fall into that regular cycle that satisfies you, but it's very difficult for me to give you that particular estimate, officially. That's the challenge that we face.

MR. DE MEO: We don't want to put you in a position where, you know, it's a gotcha or anything else. It's just a matter of our priorities matching your priorities. That is a very big issue for us.

MR. JABOUIN: This is a very high-priority audit for us.

MR. DE MEO: And we don't want to add --

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you get a chance, I want to know what the dates of next cycle is, but I'm hoping that when we get into that routine that we're going to expect to see the three-month cycle within a certain number of days of the end of the cycle. And that way, by the end of the year, hopefully, we'll have a pretty clear picture.

MS. STRAUSS: And, Mrs. Fertig, then why are we getting a, no, I will not do that from the chief auditor? I just -- quite honestly, sir, it is your job, and if you're not capable of doing that, then you likely should step aside. Because as a result of the grand jury report, answers like that were not acceptable. And that is a culture that I believe this district needs to get rid of. No should not be an option. It should be solution oriented. I mean, that is really, as he said, it's offensive.

MR. JABOUIN: I just wanted to mention to the committee, I certainly note the desire to know the timing. The challenges that we face, for example, you are familiar with the construction auditing that's done by RSM and we're struggling to get adequate responses from some of those particular findings. And if they're not

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truthfully, I see a lot of things that I think add a lot of work for your department that are, the return for this group is dubious; okay? I don't comment on them much, but I think it would help lessen your load. This isn't one of them. This is important. But thank you.

You know, and I respect what your -- what you do, your predecessor, very professional, we're fortunate to have you. That's not the issue. It's aligning our priorities. This is a priority.

I have a question for the group.

The discipline -- the appropriate disciplines, the composition of the threat assessment team, was that one of the attributes, to test whether it was properly comprised? And, if not, why not?

MS. BARDEE: Yes, it was. Per policy, you're required to have SBAS, a teacher, law enforcement and mental health professionals as part of that team and that was one of the things that we did test --

MR. DE MEO: You did? Okay.

MS. BARDEE: -- when we were going through the school profile forms and the training.

MR. DE MEO: And is there a requirement that

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there be a quorum of this team when evaluating a threat or that -- is there anything -- I couldn't find anything in the rules and the policy that said -- you mentioned earlier 6 out of 12 were evaluating these threats. Is there a requirement that there be a quorum or that certain of the disciplines be present for each and every serious threat? For example, a psychologist or mental health expert, law enforcement, so on? Is there any rule like that?

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MR. LOZANO: So there's not a specific rule, but risk level determination I've found at schools is not a struggle. Again, you have four levels of threats, unfounded, there was no document -- no evidence that a threat was made or anywhere. Then you have a transient threat where it was an isolated situation, maybe in the heat of the moment a student made a joke and when they met it was easily resolved and the board members saw that there was no -- because, again, threat assessment is future tense; right? That team is meeting to determine the percentage a student is going to follow through on a threat?

MR. DE MEO: But who is -- who makes the threat assessment? Could it be two people out of one is behavior discipline, where they review all that document and then the other is ESE504 Gifted. And those three are required components of every threat assessment.

MR. JABOUIN: And was that one of the 47 attributes?

MS. BARDEE: Yes.

MR. DE MEO: Yes? Okay. Good. We talked about referrals to law enforcement, that we're gonna add that, and the criminal history where indicated. Criminal history wasn't mentioned by vou as one of the three items that --

MR. LOZANO: Part of that behavior -- that's part of that behavior discipline review.

MR. DE MEO: The criminal history is checked? MR. LOZANO: They go through the Florida -yeah they have access to Florida --

MR. DE MEO: Like 39 times at somebody's house, would that show up, where the sheriff goes to someone's house 39 times in a year; would that show up?

MR. LOZANO: For the substantive threats when a law enforcement officer gets involved they do that record review. That's part of the role of the law enforcement officer on that team.

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12, if they're available, and the rest aren't? That's what I'm trying to determine.

MR. LOZANO: No, the four mandatory members have to be there and participate. That's law enforcement, school administration, a mental health person and somebody with expertise in curricular and instruction.

MR. MEDVIN: Okay. Was that attribute tested?

MR. LOZANO: Because they check the signature pages and that's one of the attributes that all those signatures were captured for those mandatory members.

MR. DE MEO: So that was tested, that the four core people were -- okay. That answers that question.

Previous threat assessments, somewhere in the manual it says, you know, check previous threat assessments. You can ask for criminal history, you're not supposed to record it and all of that. Was that an attribute, that previous records threat assessment so on, was --

MR. LOZANO: So in part two of the records review there are three required components that schools have to do. One is academic attendance, Page 92

MR. DE MEO: Okay. So I think the only other thing -- you know, you mentioned, and this is probably not appropriate in addressing the audit report, but the type of threat that is considered not trivial, what's the --

MR. LOZANO: Transient.

MR. DE MEO: Not transient, the one lower level from that?

MR. LOZANO: Unfounded.

MR. DE MEO: Unfounded. I don't know the process for that, but just because you can't corroborate it, if that individual has like 17 others that were recorded, what's the process?

MR. LOZANO: So there's never a time where a school can't do a monitoring plan or a safety plan. So even if that school met, you can do that outside. So even in that particular instance, that threat was -- that allegation was found unfounded, that doesn't preclude a school from creating a monitoring plan or a safety plan.

MR. DE MEO: But what I'm asking is, let's say a young man in high school says something bizarre, right, and it's reported but nobody can verify it, no witnesses, kind of unfounded, what is it, one person's words against this other's?

Page 93 Page 95 1 How does it even arise to a threat? Somebody Could you kindly repeat that again, Ms. 2 Ighodaro? heard it; right? MR. LOZANO: So If somebody heard it, those 3 MS. IGHODARO: Sure. The sample size for are usually classified as transient. Because, School Year 2021 was 75. What period was that? 5 again, transient is it's resolved, it's a very Was that for the whole school year or was that 6 low level. Unfounded is you have no evidence for a specific period? MR. JABOUIN: No, I don't recall that either whatsoever that --8 MR. DE MEO: Well, then how do you know about Ms. Manlove. 9 it? MS. MANCINI: I'm happy to send that to you 1.0 10 MR. LOZANO: I'm trying to think of an following this meeting. I'll look that up. 11 11 MS. IGHODARO: Okay. And what about the one example. 12 12 for '20 with the 200 sample size; was that for MR. DE MEO: It doesn't make sense. Somebody 13 13 heard it. the whole school year? 14 What I'm trying to find out is, transient or 14 MS. MANLOVE: That might have been a full 15 15 unfounded, does somebody go back to see if this year, but I will also look that up. I don't want 16 16 troubled child has had 39 occurrences with the to provide you an incorrect answer. 17 17 law or 18 with the previous high school? I mean, MS. FERTIG: I was wondering the same 18 18 is that part of the procedure? information and just like we're asking for charts 19 19 MR. LOZANO: Yeah, so for all four levels on other things, can we get a chart of every --20 they go through that records review and they do 20 every one you've done, how many threats there 21 21 parts 1 2 and 3 of the threat assessment. When were during a specific period covered, how many 22 22 it moves to the substantive level, that's when threats there were, very serious, serious, 23 23 you start introducing the clinical interviews whatever, and how many you used in your sample 24 24 that are done by mental health professionals, but size, just the pertinent data in a single chart 25 all four levels go through the same triage 25 on a page so we can go back and look and see and Page 94 Page 96 1 process and that risk level determination. So 1 also the number of exceptions. all those contexts, prior context history, all of So we can kind of go back and determine how that is in play at that meeting. we're doing on this and also what we're seeing in MR. DE MEO: That's all I've got. Thank you our schools, it would just be helpful to have all very much. of that in one place in a chart. I don't know if MR. MEDVIN: Ms. Ighodaro, you've been 6 anyone else feels that way. waiting patiently. MS. STRAUSS: Wouldn't you agree though that 8 MS. IGHODARO: I think he asked most of my in an annual audit you would assume that it would 9 questions. I do have some follow-up questions be for an entire year? 10 regarding the previous school year where we have 10 MS. FERTIG: I would. I would. 11 75 and I believe in '20 we had 200 sample size. 11 MR. DE MEO: It says school year. It says 12 12 The sample size 75, was that for the entire school year. 13 13 school year or was there a specific period for MS. FERTIG: I would assume that and --14 14 MS. IGHODARO: I'm sorry, I'm not done with that year? 15 15 MS. MANLOVE: I'm sorry that I'm recalling my questions. Thank you. 16 off of memory since I don't have it in front of 16 As a follow-up, on here it says that the 17 17 me, but I believe it might have been a shortened changes to the plans were made in March of 2022 18 18 period. and that's why you all waited you mentioned. 19 19 Mr. Jabouin, please correct me if I'm wrong. What was the initial plan from when the school 20 20 It's been several years now and I don't want to year started up until March? Was any data being 21 21 mix them up. gathered? If so, what happened to that data? 22 22 MR. JABOUIN: You know, I apologize, I was This is all being captured on EDPlan; 23 23 getting a message regarding the availability of correct? 24 24 this room at 1:30, so I wasn't -- I did not get a MR. LOZANO: Yes, ma'am. 25 25 chance to listen to that question. MS. IGHODARO: So what happened to the data

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from the beginning of the school year up until March before the changes were made?

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MR. JABOUIN: I also want to mention that I guess one of the anomalies that happened during that timeframe had to deal with the time that the schools were not open in the year that --

DR. LYNCH-WALSH: No, no, no.

MR. JABOUIN: -- that actually drove some of the decisions as far as the periods that were

MS. IGHODARO: So was it that there was no data captured in EDPlan between that timeframe?

MR. JABOUIN: Oh, for the current audit, I apologize.

DR. LYNCH-WALSH: It just didn't get audited. The problem is -- I'm sure there's data in there, it probably doesn't reflect well, because I asked multiple times to have an audit of the first half. I don't doubt there's data in there, not that they've answered your question, but just to clarify because you weren't on here, I asked to have it audited and we got an audit of March through June instead of the entire school year. And I have a comment when everyone's done about --

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the board, as requested, the quarterly reports for the time that I was in this seat and this was under me, with the last one being at the beginning of July and at that time we notified the board that BTA Department Mr. Lozano would be taking it over moving forward.

MR. LOZANO: So then July, August, September is the next quarter, so early October we'll send a report for July, August, September of right

MS. FERTIG: But to the point she was just raising, can't we just get -- even though they haven't been audited, can't we just get totals for the 2021, 2022 year.

MR. LOZANO: Oh, from last year? Absolutely. MS. IGHODARO: Okay. Thank you.

MR. MEDVIN: Okay. We need that information.

MR. LOZANO: I got it.

MR. MEDVIN: Okay. Mr. Mayersohn?

MR. MAYERSOHN: I'm going to try not to be repetitive.

So a couple of things, and I appreciate, Mr. Lozano, you coming out here and saying that your goal is zero percent. So, I guess, to that end, because I've read, you know, responses, is there

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MS. IGHODARO: I do remember that being a point of contention in our last conversation, our last meeting. If this is the same report we were talking about, there were conversations around having the whole year and have it not start from March. I do support your point. This does not give us what we need to know. This information -- I understand that attributes were extended a little bit more, but if we're going -this does not -- and then I think having a smaller sample size of 35 really doesn't give us a clear picture of what actually happened in the school year.

MS. FERTIG: So is it possible for you -- I mean, even if you haven't audited it, you can tell us what the threats were for the entire year and in each category. And even if you don't audit it, can we get that data?

MR. LOZANO: Do you want to take that, Dr. Mancini?

DR. MANCINI: Yes. So when I was task assigned into my role, it was brought to my attention that a quarterly report to the board on the four areas as well as progress monitoring was being requested and at that time I did send to

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progressive discipline for those schools or principals or whatever that have had a failing grade?

MR. LOZANO: So there is and there is a process for disciplining. Just like with property and inventory and others, when things come out in the audit we will have to, again, meet with Dr. Doyle who is now over, you know, principals and assistant principals and talk through that process, progressive discipline.

Some of the -- so some of the fails I feel were on the district in terms of even the teacher component of the training, some schools were using a teacher of the student thinking that teacher knew the student but that teacher wasn't necessarily trained and that wasn't the process. So when you see a certain number of schools implementing a process wrong, that was a training issue on our part. So we re-trained, we re-clarified. Everybody now understands the role of the teacher on that team, so -- so -- but when there's a continued pattern, absolutely, we go through the corrective action process.

MR. MAYERSOHN: So as of when would that date be that you would feel confident that your team

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has met the standard that everybody should understand or there's a training, an on-line training that everybody has to take, when is -when is that date? I mean, is it July 1st, was

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MR. LOZANO: For which training?

MR. MAYERSOHN: In other words, you're saying that there were teachers that from your standpoint maybe you weren't training or they weren't realizing it or principals -- what I'm saying is, moving forward, what date has that been that you've established the correct, I'll call it, policies and procedures that those that are responsible for behavioral threat assessments should understand and that anything moving forward that they're accountable, not -- I'm gonna say you're accountable for it, but they're accountable for not understanding the simplicity of, you know, X, Y and Z in a compliance issue?

MR. LOZANO: So all required members should have their training by September 16th, but, again, school starts August 16th. So as they add new individuals they have 90 days to complete the required training. My team starts day one ensuring every school has the four mandatory

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MR. LOZANO: I appreciate that.

MR. MAYERSOHN: The other thing is, which -and, again, it may be something that the district wants to put on their legislative platform, that threat assessment records that are required to be transferred, State statute has, actually, I believe it says within three school days, not necessarily 72 hours. So it doesn't mean that we can't be more restrictive, but to the point that statutorily and the fact that you're on the MSD subcommittee or whatever, it may be something to help facilitate legislatively to move those things forward in more of a time standpoint.

The other question I have, does Broward use in their Behavioral Threat Assessments, do they assess for self harm? Because I know that was a conflict with the CSTAG guidelines.

MR. LOZANO: Yeah, so CSTAG is just for threat to other, we have a suicide risk assessment process for our students that are threatening to harm themselves. It's a totally separate --

MR. MAYERSOHN: So it's included as part of the Behavioral Threat Assessment, or separate -it's a separate area?

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members immediately, because you may need to do a threat assessment day one. So our expectation is you have each of the required four members, you know, for this year August 16th ready to go to implement the threat assessment process on the first day of school.

MR. MAYERSOHN: So what -- and I'm not putting words in your mouth, but what I'm hearing is, audit reports that we have from August 16th moving forward should be in 100 percent compliance. I'm not saying they're going to, but that's what your goal is.

MR. LOZANO: Absolutely.

MR. MAYERSOHN: Okay. So that's -- that's the one thing.

The other thing you mentioned about charter schools, and I just share this information, I'm sure if you contacted Tim Hay, he would write a letter or call up and say, hey, this is the law, this is what's required, and, you know, again, I don't want to say the threat to remove their charter would certainly be helpful in getting the data and information that you need. So I would use that as a tool. So I just share that with you.

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MR. LOZANO: So it's totally separate. Some forms -- so when it's a threat to self and others, some of the forms are the same for both. so it's all done in EDPlan. So, again, the clinical student interview would be used for both.

MR. MAYERSOHN: So it communicates across those silos?

MR. LOZANO: Correct. Yeah. Correct. MR. MAYERSOHN: Okay. That's an important piece because --

MR. LOZANO: Of course.

MR. MAYERSOHN: -- somebody today could want to, you know, harm themselves, the next day they want to harm somebody else.

MR. LOZANO: Correct.

MR. MAYERSOHN: So that's the other thing. And I guess the final piece for me is, and I

don't want to say that the threat assessment documentation is not important, but it's more of the threat management. I know that Ms. Strauss talked about, you know, communication in different areas. I know that, again, I probably brought this up before, the county, and I say "the county", not necessarily Broward County

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1 Schools, the county in general is working on an integrated database system to be able to move across those lines where if somebody in the juvenile justice silo, information is being shared, you know, electronically to be able to identify, or, again, law enforcement locally identifies a threat, that that's included and then is tied into that student as he moves onto campus. So that's -- that, to me, is more of an 1.0 important piece, and I wonder whether or not we 11 could go into more detail into auditing that 12 aspect of it as opposed to just auditing the 13 threat assessment, and I'll call it compliance 14 form. Because what happens after is, you know, 15 I've seen some of these 30-day monitoring plans,

student transfers to another school, you've got a student coming from a different state; how are we identifying that as a possible monitoring situation? So, you know, to audit it for, I guess, improvement process or just to get records

it could be 60 days, it could be a year, the

And those are my comments.

MR. LOZANO: Thank you.

might be something helpful.

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MS. FERTIG: Has everybody else gone?

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MS. FERTIG: Okay. And I just want to go back to something Ms. Strauss was asking about with the pop-ups. You all do make a phone call? Like when you know a student's leaving a certain school and they're going to a certain one, you immediately make a phone call to that school; right?

MR. LOZANO: Correct.

MS. FERTIG: And that's documented in those records, too?

MS. STRAUSS: It's not documented.

MS. FERTIG: So they don't have to rely on just the pop-up?

MR. LOZANO: So that was her point, so that's what we'll have conversations ensuring that. We told in the trainings, the registrars, to document the date and time they notified the principal. So we do put those in place. But did we systemically put something in place; we're gonna have those conversations moving forward.

MS. FERTIG: Okay. Because I don't think -- just pop-up's not enough, but neither is just putting it in the records or a written note or whatever. I think in today's world it's easy to make sure you have that conversation.

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Okay. Thank you. You guys did a great job, so I don't have as many questions, but I do have a few.

First of all, on page 21 on Attribute 41, the district's response, the schools did not finalize the monitoring plan because the student did not return to campus after the incident and they were waiting for the determination of student placement. I don't -- I think a student not returning to school is not a reason not to finalize the plan. So I don't care if that plan has to be amended or what you have to do later. In my mind there are all kinds of ways that in a community you can learn how not to have things happen to your child, and so I would say that has to be finalized no matter what.

MR. LOZANO: And we already fixed that. For this year they have to be finalized.

MS. FERTIG: Okay. And if a student doesn't show up or whatever --

MR. LOZANO: They have to be finalized as if the student is rushing. So they can't wait. They have to finalize the threat immediately, as soon as possible, and then finalize that monitoring and safety plan as well.

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MR. LOZANO: And, again, if they're in the EDPlan ecosystem, the next school automatically gets a pop-up immediately when that student enrolls. So that happens. To your point, when a student comes from another state or out of the country, how do we minimize the gap of knowing this student needs a safety plan or a monitoring plan? So those are the conversations we're having. Because it's easier when it's within the district. And, even now, with our work with charter and traditional going back and forth, we've been working on, you know, making that a seamless process, as well. We were able to from August 16th, you know, through the summer, we are up to date in all monitoring plans. My team, that was their first priority, to ensure that every monitoring plan and safety plan from the end of last year that was active is current and updated in both traditional and charter. So right now we're at 100 percent compliance in that, and, again, moving forward we'll work to -because you need more than one; right? So we wanted to put all those different processes in place, not just in EDPlan, not just in TERMS when a student registers, not just on the registration

form or when the school requests records. We wanted to have it in so many places that it was almost -- you know, you couldn't miss that this student had a plan and you need to address it and implement it.

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MS. FERTIG: Okay. And I should have started my comments for saying, thank you for taking this on. And I can see you've made a lot of progress in a short time. And I appreciate your listening to all of our various comments. I have a couple more here, just if I can go back to --

You know, one thing that strikes me, doing this in a three-month segment, that it's almost a starker comparison of how many threats there actually are and how many you deal with, I guess, almost daily, and, therefore, how much a part of our life it is.

MR. LOZANO: Absolutely.

MS. FERTIG: So I'm glad we have these three-month segments, and I know we all were kind of really wanting to see that, so I appreciate you all making that happen. So if I could just kind of assume something here, I'm looking at RSM and you, so if your window's closing September, I didn't catch that date, September 30th, September

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committee meeting for that? And I'm not trying to pin you down. But I'm asking if we could get a target date for that, then we'll be on track.

MR. JABOUIN: If I can respond before RSM responds? So one of the things that Mr. Lozano and I discussed was there were certain trainings that he needed to do to communicate to the schools. I think that it is better to do the testing -- unless that's changed, he's going to finish those by September.

Given that, a testing period that would be in the month of October when he's done the training would provide us some information to how effective the training is. And, obviously, there's data for September or August. I think choosing the month of October after he's done the training would be optimal. Now comes, can the report be put together by the November 17th meeting is something to keep in mind with that.

MS. MANLOVE: Thank you, Mr. Jabouin. I was just going to comment that we work at Mr. Jabouin's direction, but we are fully prepared to work as expediently as necessary to get this audit out on time, to meet your expectations.

MS. FERTIG: Because if we don't do it in

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8th, this was June 8th, but that's when school got out, so when's your window closing for this next quarter?

MR. LOZANO: You mean for the first quarter of the school year?

MS. FERTIG: Well, you had -- you said you had July, August and September.

MR. LOZANO: Oh, yeah.

MS. FERTIG: We wanted to know when in September.

MR. LOZANO: Yeah, so July, August, September data --

MS. FERTIG: Yeah.

MR. LOZANO: -- we'll produce very early October.

MS. FERTIG: Okay. And so you'll have it early October, so could we just -- I know we're not asking for a definite commitment, but could we just tentatively plan that by -- is it reasonable, RSM, that by our November meeting, whatever day that is, that we have it? Because sometimes when we get to December it becomes a little, you know, and now we're into January and then we're into February, so could we just assume that we could try to target the November audit

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November then we're up to January. Now, we're going to get really off cycle with these other quarters and it would be nice to just kind of know that the three-month cycle includes also a date kind of certain as much as possible for the report to come to audit and the board. So --

MS. MURTHA: And we have noticed increased efficiencies with the new office that's been created, so this last audit I think everybody would agree went much swifter because of the concentration of your department.

MS. FERTIG: And thank you for that. That's great.

Okay. I had one other -- oh, so -- well, I'll write this to you. Just on the data that you're gonna have on a chart for us to review at the beginning, which was the number of incidents and so forth, I just wonder, I don't even know how to say this because I don't think we want to target schools, but I'd kind of like to know if there are places where the problem is more severe, which would point to one or two things to me. Some schools aren't reporting at all, that's half the problem, and other schools are very conscientious about reporting or maybe there's

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some other factor going on in that school. And so I'm just wondering how many of these -- and then the other thing, obviously, is if you have a center -- if you have a center that misses every attribute, that's different than missing one. And so some of that data would be interesting to see just so that you could address it properly.

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MR. LOZANO: And some of that data may be misleading. I can tell you we had one incident where we did nine threat assessments. So that school may look like, oh, my, but it was one incident where we heard another name so we did another threat assessment. So even though that's nine threat assessments it was one incident where we were looking for and documenting information and we did, you know, threat assessments on each. So we would have to give you the executive summary data so you kind of understood that data so you didn't, you know, interpret it wrong based on what that data meant.

MR. JABOUIN: Okay. Well, I'm looking forward to that November report when we're going to see so much progress.

MR. LOZANO: So, but I want to clarify, Ms. Fertig, because I think there's two different --

mean, there's nothing in life that's 100 percent perfect, but if we aim for November 17th, then we can get on track for the rest of the year. And

MS. STRAUSS: And if there are issues, they could be rectified, correct, Mrs. Fertig, for the next quarter?

MR. LOZANO: So I think, to be transparent so we're all on the same page, I think what we're asking for is the audit period to be July, August, September and then in November you receive a report from July, August, September.

MS. FERTIG: We receive an audit like this.

MR. LOZANO: That's what you're asking. 15 MS. FERTIG: Exactly. Yes.

if we don't we're off track.

MS. STRAUSS: Yes.

MR. LOZANO: So I just wanted to clarify that.

> MR. JABOUIN: So that would be the strategy. I just want to mention to the committee that you may see error rates that might be interesting, but we'll see it when we get there.

MS. FERTIG: That's good. I mean, we won't know until we do it. So -- at least we won't have to wait.

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so the report that we give to the school board quarterly just states the level of threats that we've done for those three months by level and -by school level and by threat level.

MS. FERTIG: I understand.

MR. LOZANO: It doesn't go through these 47 attributes.

MS. FERTIG: So that's what were looking for when you come to us in November.

MR. LOZANO: So that's what I wanted to clarify, because I think you thought we were publishing in November this.

MR. JABOUIN: Well, I misunderstood that. That's what I thought. I apologize.

MS. FERTIG: I am asking for this in November.

MS. STRAUSS: Yes, that's what we're asking for.

MS. FERTIG: I'm asking for this in November because if we get on a -- if we get on a -- and I thought RMS understood that. If we get on a system where you close out at a certain date of the month and the data can be forwarded and all, hopefully, we can predict which month it's coming. And I'm not saying it's not gonna -- I

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Okay. Thank you, Mr. Medvin.

MR. MEDVIN: My only comment is, we've heard a lot, I want to thank Mr. Lozano and his staff. I want to thank RSM. And I think we've got a good plan to go forward. I think we should plan on transmitting this report to the school board. With that, I'll entertain a motion.

MS. FERTIG: So moved.

MR. MEDVIN: Moved by Ms. Fertig. Second?

MS. SHAW: Second. MR. MEDVIN: Ms. Shaw.

All in favor?

You have a question?

DR. LYNCH-WALSH: Yeah. Before we vote, in the interest of transparency and just to go back, because after everybody spoke this popped out or after Mr. De Meo spoke. On page 12 we have a bit of a conundrum here. Because the policy that they are testing compliance with clearly states that the Chief Auditor will conduct annual audits in compliance with this policy and report finding to the audit committee and the school board. So on page 11, 5I says that that was audited. But the findings are nowhere because it doesn't tie back to an attribute.

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So since we know that the entire year was not audited, the answer to the question was it audited and what did you find is that the Chief Auditor has actually caused RSM to be out of compliance because the entire year wasn't audited. So that isn't recorded anywhere. I mean, you identify the audit period, but not the fact that there was not compliance.

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MS. STRAUSS: Can you rename this report? Like it's not an annual audit.

DR. LYNCH-WALSH: Right. So it needs to be clear to the board all the way through that it's not school year, it's a partial school -- you know, put the period in there. Because otherwise this goes to the board and they're not gonna spend, what, two hours discussing this, and they're thinking that this is accurate. Because they're thinking that staff would not put forward to them a report that says School Year 21-22 if it did not, in fact, reflect the entire school year because it's an annual audit.

MS. FERTIG: So can I amend my motion and change the cover page of this to March 2022 through June -- the dates that you have in the report, March 8th 2022 through June 2022.

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MS. FERTIG: Well, I took it the way she said it, to be that this was the audit that they did. But I think to be clearer and I think your point's well taken, we change the dates on the cover page and throughout it so the board clearly understands. And, also, and I don't know that we can put this in the motion, but I hope you would explain to the board that we're doing these quarterly now and this is the first quarterly report, but we're gonna see four quarterly reports annually.

MR. JABOUIN: I'm sorry, Ms. Fertig, the audit plan has two though, one to be done in the fall and one that's going to be done in the

MS. FERTIG: But we're getting to the audit plan next.

MR. JABOUIN: Sure. So I also wanted to mention similar to what Ms. Manlove said and what you're getting to, Ms. Fertig, is the production of an audit once a year. Now, the good thing, I think, through a lot of these comments is how we build it going forward. So the comments from the different members are all what's put together to put the program together. And at one time the

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DR. LYNCH-WALSH: And anywhere that it says School Year 21-22 needs to be changed and --

MS. FERTIG: Yeah.

DR. LYNCH-WALSH: Because there's a table that has it, there's verbiage that has it and then also it needs clearly address -- you said you audited 5I, where would we find the results of -- or am I correct in saying that it's not reflected anywhere? Because 5I, it says audited, yes, what did you find? You found yourself out of compliance, basically.

MS. MANLOVE: Yes, and you know what, I think it comes back to the definition of annual audits and we were under the impression that the intent of this policy language was to issue a report every year, not necessarily to cover the entire scope period. But Mr. Jabouin as chief auditor can certainly address that comment as he sees fit with our future audits.

DR. LYNCH-WALSH: Well, we're the oversight committee for the Office of the Chief Auditor and, I mean, I think you've heard that everyone was expecting the entire year, and if it's not, then you need to be transparent. Which changing it, gets us there.

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testing needed to occur for the first time and it occurred, I guess, to some people's those later than it needed to and then we're shortening the period and we're shortening the period as well.

So, you know, we will get through the comments and make the process to the desires of the audit committee and the school board.

MS. FERTIG: Okay. So my motion is, just because I know we don't have that much more time and we still have the audit plan, so my motion would be to transmit this report with an amendment to page 1 and throughout the document that it was conducted from March 8th -- on the data from March 8th, 2022 through June 8th, 2022.

MS. STRAUSS: With a smaller sample size. MS. FERTIG: With a -- well, we can put that, but hopefully they pick that up.

I don't mind putting that; yes.

MS. SHAW: I'll second the amendment. But I would like something in here somewhere, an executive summary or just a memo to say that the reason why March 8th to June 8th the only dates used was because of procedural changes. Because if they're looking at it, they may not understand that it's being done for this period because --

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MS. FERTIG: That's fine. So we can change the dates with an explanation that it was for procedural -- procedural changes, policy changes, and then add that it was also based on a smaller sample size.

MS. SHAW: And I'll second it. MS. STRAUSS: I'll second that or third.

Can I just quickly address -- I'm sorry, what's your last -- I want to make sure I pronounce your last name correctly.

MR. LOZANO: Lozano.

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MS. STRAUSS: Lozano. First of all, you look a little bit confused, so I want to make sure that you are able to ask any clarifying questions you may need, number one.

Number two, I do want to say, thank you. It is very evident that you are doing a fantastic job, you're holding your team accountable and you're showing up with answers, but, better yet, solutions. So thank you for doing that.

I am very saddened and heartbroken that in the past so long went where none of this was done. And it's a shame that it was on the backs of people's lives in this community and even for

school year and Mr. Jabouin and I have to have that conversation.

MS. SHAW: Can we call the motion, please? Unless it's something to do with the actual motion, can we --

MR. MAYERSOHN: I just want to bring up one -- one point because I talked about progressive discipline. Very similar to the responses that we get with Property & Inventory or other audits, when they're not in compliance it's a response back from whether it's the principal or someone else saying, well, we're sorry, but we're gonna do it, you know, twice a -- or every other month we're going to do an inventory or we're gonna review it.

So from, again, moving forward from those schools that are not in compliance, whether it's one item or all 47. I'd like to see some form of -- and I'll call that progressive discipline to say we're going to monitor and give a report, whether it's every month, every week, whatever it -- whatever intensity we need to ensure that they're all in compliance. Because I agree with you, I'd like to -- I mean, I believe, again, this can be zero. So it's a simple process, we

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those that haven't lost their lives, people that were victims of these threat assessments didn't have this opportunity.

However, progress, and going from the bottom, we can only go up from here, and it's very evident that you're doing that. So thank you.

I would just ask that -- and I do want to just point out that, if we are on this quarterly cadence, right, of doing this work quarterly, producing this quarterly, the annual audit is going to be so easy. I mean, we should be -there should be a zero error rate almost and 100 percent compliance.

So I think it's going to make everybody's job much easier in the end, but most importantly it's going to make our students and our community

So if you are confused, because your body language kind of showed that, please put it out there, because I just want to make sure we're all on the same page.

MR. LOZANO: I just have to work with Mr. Jabouin to talk through the audit process. So that's -- I'm not confused about anything other than what is the audit going to look like for the Page 124

have educators, they're able to read, follow directions, it shouldn't be an issue.

MR. LOZANO: And moving forward those principal responses will be included in these quarterly audits.

MR. MEDVIN: Can we vote on the question, please?

MR. DE MEO: All right. Let's call the question then.

MR. MEDVIN: The motion from the floor, please correct me if it's not, is to transmit the audit subject to modifications to indicate that the audit period was, I believe it's March 8th, and the reason was due to a policy change which limited the scope and time period of the audit.

All in favor?

MS. SHAW: And the reason.

MR. MAYERSOHN: March 8th through --

MR. JABOUIN: Through period end. MR. MAYERSOHN: Through period end.

MS. SHAW: And the reason for the period --

MR. MEDVIN: Is the modification of procedures of the policies.

MS. STRAUSS: And it include that it was a smaller sample size in the executive summary.

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Page 125 Page 127 1 1 DR. LYNCH-WALSH: Everybody starts out all MR. MEDVIN: Well, that's in the audit, the 2 sample size. I don't think you need to include chipper. it again. MR. JABOUIN: Okay. So according -- Agenda MS. STRAUSS: Well, in the executive summary Item Number 11, so if I can have Ms. Parente and 5 Ms. Thompson to come up. I think it's fair to point out. 6 MR. DE MEO: Mr. Chair, with regard to the So this is Heather Parente, the Director of Employee Evaluations, with Tanya Thompson, the dates, I think this is important, not only the front to say the period from, but throughout the Performance Management Coordinator. 9 reported wherever a period is mentioned to be Thank you. So in accordance with paragraph 1.0 10 2.14.7 of the Chief Auditor's Employment 11 11 MR. MEDVIN: The date should be modified Agreement, by September 30th of 2022 or other 12 12 date as mutually agreed between the parties, SBBC throughout the report. 13 13 MR. DE MEO: Not to refer to it as SY21-22, and the Chief Auditor shall mutually develop an 14 because that's not what it was. 14 evaluation format and procedures acceptable to 15 15 both parties to use in the evaluation of the MR. MEDVIN: Okay. 16 16 All in favor? Chief Auditor. 17 COMMITTEE MEMBERS: Aye. So, accordingly, a workshop was put together 18 18 for the school board members on August 9th and MR. MEDVIN: Opposed? 19 19 (No response.) they provided comments on a draft evaluation tool 20 MR. MEDVIN: Motion carries. 20 that I provided at that meeting. Assisting me 21 21 MR. JABOUIN: Well, we have a time limit on before, during and after the workshop was Ms. 22 22 Agenda Item Number 11 because it's a board item Parente and Ms. Thompson. And then during the 23 23 that has a due date of September 30th on it. workshop the members provided comments, they 24 24 MR. MEDVIN: Okay. provided feedback, they provided many points. 25 MS. FERTIG: Before we get into discussion on 25 The document that you have was put together by Page 126 Page 128 1 1 it, could we possibly use a larger font size? I Ms. Parente and Ms. Thompson. And it's important know Rebecca's brought this up at times and she's to note that this process is not designed for me, not here to say it, but I don't even know it's for the current chief auditor, which I am, which -but it's also designed for whomever would serve MR. MEDVIN: Ladies, thank you so much. in that role, me or your future chief auditors. MR. JABOUIN: Ms. Fertig you'd like me to So with us at the meeting are Ms. Parente and explore a larger font size for the table -- oh, Ms. Thompson to go over the documents. Thank for this document? MR. MEDVIN: Yes, this is tough. MS. PARENTE: Thank you very much. Heather 10 10 MR. JABOUIN: Oh, okay. Parente, the Director of Employee Evaluation. 11 11 MS. SHAW: I know I'm out of order but before MS. THOMPSON: Tanya Thompson, Performance 12 12 Mr. Lozano and his team leaves, I want to say, I Management Coordinator for the Department of 13 13 love the energy. I love that fact that you have Employee Evaluations. 14 14 this broad smile on your face. I met the Chief MS. PARENTE: So thank you for allowing us to 15 15 of Safety & Security last month and I think it's be with you this afternoon. 16 phenomenal that we have these individuals like 16 As you may be aware we have been working to 17 17 yourself who are so open, approachable, and develop three evaluation systems for the 1.8 18 willing, and working so hard to make all these positions that report to the school board, and 19 19 changes. And thank you so much for, as someone they include the Superintendent's evaluation 20 20 as Mary says, for taking this on. We know that system, the General Counsel's evaluation system, 21 21 it's going to be quite a bit, but really as well as the Chief Auditor's evaluation system. 22 22 appreciate and also the positiveness that's So in doing that we're working to align all 23 23 coming from you. three of those tools as well as the other five

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evaluation systems we use within our district.

We recognize that you as the audit committee play

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MR. LOZANO: Thank you.

MS. SHAW: This is just what we do.

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an important role here as you need to have input into this appraisal system so that you can provide us feedback as we continue to develop it.

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Tanya is here today and is going to provide a full orientation of the evaluation system and we just ask that you allow her to complete that process and that you note your questions or your feedback as she's sharing it with you so that as soon as she is finished we can hear your thoughts and feedback. Thank you.

MS. THOMPSON: So it's my understanding, I believe, that everyone has the three-page document, which is the draft format of the evaluation that I'm going to be going through. So there's a couple of things that I just want to point out to you throughout the three pages so that you can get an overall idea of the entire document.

So the entire document or the original format of the document is going to be an Excel spreadsheet. So the board members as they complete it will get the Excel spreadsheet that they are able to work through.

So the first thing to point out on page number 1 on the data entry page is the fact that

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The other point to mention is the performance factor rating, which you see denoted on page 1 entirely falls as effective. That's a default that is there until the system begins to auto-calculate. So once the descriptor ratings are put in and the entire performance factor category has the four descriptor ratings, then that performance factor rating will auto-calculate and will then change from effective and then will also roll over into the rating on page 3.

The other thing that I would like to mention is, from the original version of the Auditor's evaluation that was shared on August 9th, as Mr. Jabouin had mentioned, there was some revisiting that was done on behalf of Ms. Parente and myself, and, really, there was just a good-faith effort to really try to tighten up the tool. If you had seen the first version and after that meeting that we had on August 9th, we really took an attempt to review existing sources in order to really find discernable descriptors to be able to find things that could actually be rated, okay, and not just left to a judgment call or something that meant one thing to you but meant something

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there are seven performance factors which encompass 75 percent of the overall evaluation. This mirrors the Superintendent's evaluation, who also has the same quantity of performance factors. Additionally, for each performance factor there are four descriptors, again, mirroring the Superintendent's evaluation in terms of the actual descriptors that are available.

Under the column that is denoted as Descriptor Rating, that column is empty, but on the Excel spreadsheet there will be a drop-down menu that the board member can actually complete and the drop-down menu would be choosing from the ratings of exceeded, met, partially met, or failed to meet. There's a point value assigned to each of those ratings that would then render the associated rating for the actual category. So an exceeded is worth four points; a met is worth three points; a partially met is worth two points; and a failed to meet is worth one point. And the definitions for these actual ratings are found on page 3, so that that way there is uniformity in terms of interpretation of what each rating actually is and why.

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else for me. So we really wanted to ground it in things that had meat to it, so to say.

So if you saw the first version and are now seeing the second version we wanted you to be able to appreciate the differences that are here in this document. So on this first page as well on the bottom is a key, so that that way if you look at the different descriptors and maybe are wondering, well, where does that come from, you know, we looked at various sources in order to come up with the second version. So we did look at the original evaluation plan which is denoted as OE. We looked at the audit plan. We looked at the Superintendent's evaluation as well to see if there's any alignment that can be offered between this evaluation tool and the Superintendent's evaluation tool. We looked at school board policy. And HYB denoted hybrid, basically, meant that we took several comments that were existing in the first version and we kind of mushed them together to really make something a little more comprehensive from what was denoted there originally; okay?

The other thing that I wanted to point out to you is the performance factor scoring. So the

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performance factor rating is based on different scenarios. Again, that's indicated on page 3 so that that way you can understand how will that effective change to a highly effective; how does effective change to a needs improvement; and so on and so forth.

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So there are many different scenarios that are possible here. The three most salient ones are denoted on page 3 in terms of unsatisfactory, needs improvement, and highly effective, but the bulk of the scenarios will lead you to an effective rating, but the three that are shown there primarily do explain how the unsatisfactory, needs improvement or highly effective is obtained then for a performance factor rating.

As also indicated in the key, a comment is required for any NI or U, a needs improvement or unsatisfactory performance factor rating, so that, again, there's some actual justification as to why that performance factor was rated as such.

So with that explanation for data 1 -- for page 1, I also wanted just to mention a few things on page 2 of the document. Page 2 of the document lists objectives. As I had mentioned,

developed by the employee. They are shared with the supervisor for feedback. And then

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end-of-the-year results are provided by the employee so that that way the board can then --

the board members can then go in and rate the objectives at the bottom of page 2, again, with the same ratings that I had mentioned to you from

page 1 of exceeded, met, partially met or failed to meet; right?

So once page 1 and page 2 are complete then that would lead you to page 3, which is the scoring section. And, as I mentioned before, all of this auto-calculates based on the ratings that are entered on page 1 and page 2. As I said before, it's 75 percent performance factors, 25 percent overall rating, and, really, just an attempt to align or continue to align our evaluation systems within the district.

So with that orientation and level setting of detail I now defer to the Chair to really try to get the feedback that we would need in order to be able to provide the final document on Monday for the next board meeting.

MR. MEDVIN: Thank you. I, personally, can't read it.

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the data entry for page 1 on the performance factor was 75 percent and the other 25 percent actually comes from the objectives that are there. Just pointing out that the objectives is something, again, as we seek to align the different evaluation tools, the annual objectives that are set forth by the employee is something that's also on our DASA evaluation tool for our district employees that belong to the organizational unit of ESMAB and it's also on the evaluation tool for school-based administrators. So, again, we're seeking alignment in what we do across all of the different evaluation tools. So Mr. Jabouin's or the Chief Auditor will have objectives as a part of his tool as well.

So the objectives that are developed are based on Goals & Guardrails which are currently being done right now by the Superintendent. So, essentially, the employee, in this case it would be for the Chief Auditor, the employee would have to extract from the Goals & Guardrails items from the Superintendent's strategic plan that align to their current role. So, again, there has to be some alignment and some purpose setting in terms of what's actually developed. So these are

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MR. DE MEO: It looks pretty good. MR. MEDVIN: Yeah, I think, mechanically, it looks fine. This is -- you follow a format, a professional type format for these things in developing it? I presume that's your expertise?

MS. FERTIG: Okay. Never mind, I have the wrong one on here. Oh, yeah, no, under the competency, works effectively with law enforcement, how would the members of the school board ranking this -- how would they know that? So they could -- I mean, how would you put a numerical --

DR. LYNCH-WALSH: The board members even mentioned that they would need to get with their audit members on a lot of these. This whole thing, from soup to nuts, is a problem.

MS. FERTIG: I mean, a lot of these I can see they could do, but I don't know how would they know. How would we know?

MR. JABOUIN: So it's kind of interesting because there are areas that I work on that's not in the vision of the audit committee such as those items of law enforcement. So they would have to get that information from what I give

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them on that end as far as interactions I've had with them on that front.

MS. FERTIG: Yeah, I just thought that was a curious thing to expect the average board member or person on this committee to know.

Anyways, I'm sorry, that was my comment. MR. MEDVIN: Okay. Dr. Lynch-Walsh? DR. LYNCH-WALSH: Yes. Okay. So I'm coming at this from the perspective of someone with a

Ph.D. who is familiar with methodology and the idea of having reliable and valid instruments. Because you can measure anything, you just have to know how to set it up.

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So an instrument is supposed to measure what it purports to measure. And this thing is frightfully reminiscent of the Superintendent's interim eval that they're all working on now.

I -- personally, I don't think any of these things measure -- they're not measuring the effectiveness of the chief auditor. Yes, mechanically, it looks very pretty, but -- and the font is ridiculously small, I'm gonna be squinting, but the scoring, first of all, they've removed the math from the scoring. It is an improvement over how they've been doing it for Page 139

Chief Auditor. And I know the type is small, but are we in here? Does it align to his, the job description, to the policy? Did you review the policy and job description in coming up with these performance factors and individual indicators?

And that's question for staff. Did you, in fact, review policy and job description?

MS. THOMPSON: So that was part of the key at the bottom. From going from 1.0 to version 2.0, that was what we had done in order to try to find some other descriptors or meaningful indicators to put here. So at the bottom of page 1 there is a key of the other items that were actually reviewed. So in addition to looking at the original evaluation plan we did also look at the audit plan, the Superintendent's evaluation, school board policy, and then the hybrid, which is a combination of whatever was on all these.

DR. LYNCH-WALSH: Which -- okay. I'm waiting for my eyes to focus.

MS. STRAUSS: Professional responsibilities, Nathalie, that first one, I believe you may be asking for the audit committee to be included in that?

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all the time that I've been involved, because the way they had it before, is you would give a total score to each domain when there is nothing in scientific research that operates that way. You score each one individually and none of them should have "met" or "not met". I'm not entirely convinced that this doesn't game the system so that it's very hard for someone to not be anything but, you know, meets or effective because you're taking the math out of it. I guess they don't think board members can calculate scores, but they are basically forced to say whether they have met or not met. And if you have two or more now you're fine. And so you just have to hope that you get met on at least two if you look at the scoring system.

This goes against anything in terms of how instrumentation works, but, again, it's an improvement over what's been had.

I don't see the -- so I -- I would scrap this and start over if it were me doing it, but it is the same way that the Superintendent's is being done.

And then as far as each of these performance factors, we're the oversight committee for the

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DR. LYNCH-WALSH: Well, we could -- first, I'm asking from a high level, which school board policy did they review?

MS. THOMPSON: I don't have the exact policy that I reviewed.

DR. LYNCH-WALSH: The Office of the Chief Auditor policy?

MS. THOMPSON: I believe that could have been it.

DR. LYNCH-WALSH: Well, no, I need you to be certain.

MS. THOMPSON: I don't have the policy number. So I would have to get back to you on that if that's a follow-up that you would like.

DR. LYNCH-WALSH: Well, no, it's not a follow-up, I need an answer because this is a time-sensitive one. And if you have reviewed some other policy that wasn't the Office of the Chief Auditor policy, that would explain the absence of the audit committee in here.

Then, also, there's the job description. It says, original evaluation, the audit plan, I don't know how that comes in here, Superintendent's evaluation. So you did not review his job description. It doesn't look like

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it. So how do you know what you're missing? MS. PARENTE: If I may, his original draft for the first evaluation that I know you saw because you were present at the meeting with us at the same time, that was based heavily on his job description. So we pulled -- when we pulled items from there and we listed it as from his

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Also, to speak t the audit committee, oftentimes when we were drafting this the words audit committee actually fell into these boxes, but removed them to put stakeholders. Because it's not just the audit committee, it's everyone else that he would work with.

first evaluation, that's been incorporated here.

DR. LYNCH-WALSH: No, no, no. We're the oversight -- per policy, we're the boss -- if you look at an org chart we are above the Chief -the Chief Auditor accountable to the board and the audit committee. So when you say "stakeholders", we don't want to be some anonymous stakeholder.

MS. PARENTE: Okay. So noted. DR. LYNCH-WALSH: Well, it's not just noted. I'm kind of flabbergasted that you wouldn't have that level. That's why I'm saying, we're the

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MS. SHAW: I'm sorry. Go ahead. I just want him to recognize my hand.

DR. LYNCH-WALSH: Oh, okay.

I mean, there's a couple solutions, one, it goes back to the current board because there are now four different board members and a whole different outlook on oversight. And -- or this committee also does a performance evaluation that gets transmitted to the board just like any other audit report. So that they can look at how the committee evaluates the Chief Auditor on the same functions.

I'm not a fan of most of these. I would have probably picked different things. But if we're trying to be timely, a the solution is, A, go back to the board, B, have the audit committee also do it, put the words audit committee in there and submit our evaluation to the board.

MS. THOMPSON: May I ask a clarifying question, if you don't mind? So when I'm looking here under the performance factor for communication, I'm looking at the top three descriptors. So the first one reads, and I apologize, I know it's very tiny, fosters open dialogue with stakeholders, enhancing positive

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oversight committee, and I understand that this was done before the grand jury and before DeSantis yanked four board members, but, you know, understanding the seriousness of oversight in this district is important. And you removed the oversight of this office from this evaluation. It's not ready for prime time.

So if we're voting, I'm voting no. MR. JABOUIN: I just want to mention

something. So the board members on August 9th --

DR. LYNCH-WALSH: Not the same board members.

MR. JABOUIN: Yes, if I can please finish my sentence. The board members at the workshop on August 9th, they did receive a draft that was a combination of the policy, the audit plan, Policy 1002.1, slash, 1700, and they had comments, including the remaining board members, and those comments were incorporated.

Now, they did have thoughts regarding the Chief Auditor and whom the Chief Auditor reports to versus the audit committee and those were all blended into this document here.

I just wanted to mention that thought.

MS. SHAW: Mr. Medvin.

DR. LYNCH-WALSH: Yeah, I've got another.

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and professional relationships with all while demonstrating tact and diplomacy. Is that first recommendation you had in lieu of the word stakeholders or in addition to the word stakeholders? Are you looking for audit committee to actually be listed in that descriptor?

> DR. LYNCH-WALSH: I'm interested in his responsibilities to the audit committee being reflected in this document.

MS. THOMPSON: Okay.

DR. LYNCH-WALSH: I don't necessarily care if he uses tact with me. We're way passed that.

MR. MEDVIN: What do we have left? People have to leave.

MS. SHAW: I have to leave. I should have left at 1, but this is more exciting than me leaving.

DR. LYNCH-WALSH: I have people to pick up, myself. I'm not ready to vote on this, so have at it.

MS. SHAW: And that's what I wanted, is this possible -- because I have a load of questions, recommendations. I didn't have a chance to see this. The first draft, you know, kudos to Dr.

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Lynch-Walsh because she did, but I didn't.

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this before.

DR. LYNCH-WALSH: Oh, I have no recollection of the first draft.

MS. SHAW: Maybe when I missed the meeting --I'm sorry, I did miss a meeting.

MR. MEDVIN: We haven't met on this before. MR. JABOUIN: No. we haven't talked about

MS. SHAW: I was excused. So I would -- I would hope that since this is -- I mean, we had a chance to read it before now, that the timing is delayed. I don't -- I mean, it's the beginning of the school year. Do we need to have this for his evaluation just right now? I think there is -- I think we are kind of need to clean this -- clean this up a bit. I mean, there are some -- this needs to be wordsmithed, number one, I hate to say that, because there are still some duplications. I have questions about the descriptors as it relates to can someone put in their own descriptors? Because I do evaluations and the one thing I don't like is when I have to pick something from the drop-down box and something from the drop-down box doesn't always

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MS. SHAW: I understand. But not only that then, but we did have new board members that were just appointed. So I think taking all of that into consideration, and the mere fact that I don't see an evaluation that should be done right now, if it's an annual evaluation, it would need to be done later on in the school year, I would assume. So the timeliness of this is not as critical. And I do understand that postponing it belongs to the board, but I would recommend, and I think my colleagues would that we recommend that we ask the school board to postpone it and allowing us the chance to provide valuable feedback or --

DR. LYNCH-WALSH: And they may have different ideas about what they want measured, because the ones that are here are here til November, whether anyone likes it or not. So I don't see them necessarily finalizing this.

MS. FERTIG: So, and the other question I have, and I don't know the answer to this, is what your contract actually says, so I -- I think that plays a part in what we can or can't do, but we don't have any idea, so is it possible for us to ask -- just to ask the board to give us

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mere fact that the comment section is only for the NI or the U, so I'm not really -I wouldn't have a chance to put my actual comment that is being evaluated, number one.

reflect what it is that I need to say. And the

Number two, as Dr. Lynch-Walsh said, same way you have responsive to the board, there should be something relating to --

DR. LYNCH-WALSH: Responsive to the audit committee.

MS. SHAW: It doesn't matter how you want to put that, but I would like something to that degree. Number the pages. I have a whole list of like notes, but I would rather recommend that we table this, have a chance to -- even if it means send you questions, evaluation issues, et cetera, et cetera, to provide you a better feedback than what it is right now, especially as folks are leaving.

MR. JABOUIN: I think this would require board action on that. So this would have to be a decision of the board if more time would need to be spent on that, and then it's -- it's with the chief auditor and the board to mutually agree on this tool. So that has to happen at a board setting.

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another, however, so we can have this document? Is that what you all are looking for?

DR. LYNCH-WALSH: Yes.

MS. SHAW: Yeah.

MR. JABOUIN: I have a meeting with the chair tomorrow morning. This meeting, as well, was one of the agenda items that I had for discussion. I'm assuming I'll get an idea from the board chair as to what his vision is on certain things. And I'm meeting with some of the new board members as well. But it is -- it is a board member as to whether or not they want to decide on that or do they want to postpone that. Because the chief auditor's employment agreement does have a September 30th date to get that done. And so this would be done at the special school board meeting on September 20th, is when this would come up.

MS. FERTIG: Let me ask a question. Did you say -- didn't you say it's September 30th or to be mutually agreed upon? I don't know. I'm just thinking. We're almost out and we haven't gotten to the audit plan where you know I want to talk about more audits of behavioral, so --

MR. JABOUIN: I'm sorry, did you want me to

go back to the language, Ms. Fertig?

MS. FERTIG: Yes, I wanted to hear the time it has to be done by.

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MR. JABOUIN: It says by September 30th, 2022 or such other date as mutually agreed by the parties. SBBC and the chief auditor shall mutually develop an evaluation format and procedures acceptable to both parties to use in the evaluation of the chief auditor.

DR. LYNCH-WALSH: Is someone going to sue for breach of contract if that doesn't happen?

MS. SHAW: But not only that, why put together something that is not comprehensive enough that's also looking at your contract and providing you the best opportunity for your evaluation, a true evaluation that is reflective of what's in your contract, the job that you are doing, et cetera, et cetera, versus something that is being thrown together quickly. And no offense to you guys, you guys are doing the job that you're tasked to do, but something that is reflective that is going to be changed in another six months.

MR. DE MEO: I've got to say, are the two of you human resource professionals?

comments as best as we can in the next day.

I'm sorry.

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MR. MAYERSOHN: The only thing that I just

want to add to this in the sense of the

descriptions, the last item, Professional Responsibilities, and, again, I'm just throwing

it out there, some form of professional

development. Because this district always talks

about continuous improvement.

MS. SHAW: Right.

MR. MAYERSOHN: So without that component to be measured, I mean, if Mr. Jabouin is just going to recertify his certification, that, to me, is not professional development, so --

MS. PARENTE: Thank you for that.

MR. MAYERSOHN: But, otherwise, I mean, we can sit here and -- this is the board's document, for their evaluation. Our input may or may not be important, but it's their document. It's not ours.

MS. FERTIG: So, I mean, can we -- Nathalie, if what you're trying to accomplish is to have one more bullet point put in, which I think we just talked about -- not a bullet point but about responsiveness to the audit committee --

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MS. PARENTE: Yes, sir.

MR. DE MEO: Well, that's good enough for me. I've done 150 of these, maybe 550 of these, and they're all different and everybody has a view of it. Let's move on, for goodness sake. The board's responsibilities is to evaluate. He reports to the board as well. We're the oversight. If they're happy with it and with all the talent of the administration, we're gonna question it? I am here and I have to go and I would like to talk about the audit report.

DR. LYNCH-WALSH: Are we tabling it?
MR. DE MEO: I don't want to table it. I'm against it. I think it's fine.

MS. FERTIG: Can we just move this on to the board with our written comments to them because they're gonna have a special meeting she said on

DR. LYNCH-WALSH: They have a meeting next week.

MR. MAYERSOHN: Can I just add one --MR. JABOUIN: I'm sorry, Mr. Mayersohn, I just wanted to mention that the document has to be posted on Tuesday. And so it has to be finalized. So it's our intent to process your Page 152

DR. LYNCH-WALSH: No, that was not my goal; no. The whole thing is just problematic.

MS. FERTIG: I mean, I'm fine with that. Whatever.

DR. LYNCH-WALSH: The whole thing is problematic and -- I mean, they can go to the board with it. It's problematic from -- and it's not just this one. It's how things are evaluated. I mean, the whole HR department -- I mean, we have an HR department that can't add five scores together and get an accurate total.

MS. IGHODARO: That's not a fair comment. DR. LYNCH-WALSH: No, no, no, I'm not saying them, but that just upended a position. So when someone expresses concern, this is being flung

this so timely other than it's in the contract?
But we just had a complete seat change in the district where you would think that this would cause people to pump the brakes. So I'm voting no. Go ahead and vote on it. And then when it gets to the board we'll see what transpires.

together, to what end, like Ms. Shaw said, why is

MS. IGHODARO: We made some recommendations in our last meeting of what we said we would like to see in this evaluation. What happened to

| | Page 153 | | Page 155 |
|--|--|--|--|
| 1 | that? | 1 | MR. JABOUIN: We're short on time, but I |
| 2 | MR. JABOUIN: Ms. Ighodaro, you might be | 2 | think so. |
| 3 | referring to the Office of the Chief Auditor | 3 | MR. MEDVIN: It's up to you. |
| 4 | Policy. That is going to make its way to the | 4 | MS. PARENTE: I'd be very happy to get any |
| 5 | board. So we have board comments on those and we | 5 | feedback that you may have for us so that we may |
| 6 | have audit committee comments and those will get | 6 | review it and consider adjusting the system as |
| 7 | processed. So that's separate on that end. So | 7 | need be. If that's proper. |
| 8 | that's the Chief Auditor's Policy. | 8 | MS. SHAW: Email it to you? |
| 9 | DR. LYNCH-WALSH: It was the policy | 9 | MR. JABOUIN: The interesting thing, Ms. |
| 10 | recommendations and then the board has to | 10 | Parente, is it, obviously, needs to be processed. |
| 11 | approve. | 11 | So if it could be sent, Ms. Shaw, overnight, it |
| 12 | MS. IGHODARO: So we made recommendations to | 12 | can be read and potentially put into the |
| 13 | the policy and this evaluation form is based on | 13 | document. |
| 14 | his actual role and effectiveness of that role? | 14 | MR. DE MEO: Yeah, the trouble with that is, |
| 15 | I agree. Let's just vote and move on. We made | 15 | not everyone will agree, maybe. |
| 16 | in my opinion, we made we had comments on | 16 | MR. JABOUIN: Oh, yeah, that's a good point. |
| 17 | that policy that we openly discussed and made | 17 | DR. LYNCH-WALSH: Tell your board member. |
| 18 | suggestions. We don't have the final say-so, but | 18 | That's what I'll be doing. |
| 19 | we made recommendations to the folks who does | 19 | MR. DE MEO: You have new board members. |
| 20 | have the final say-so. I think, to then nitpick | 20 | They're gonna look at it. They may not like it. |
| 21 | and tear this apart, in my opinion, is not worth | 21 | They may trash it. What's the point? |
| 22 | it. | 22 | MS. SHAW: Thanks for trying. |
| 23 | MR. MEDVIN: All right. I think we should | 23 | MS. PARENTE: Thank you. |
| 24 | entertain a motion to transmit. | 24 | MS. THOMPSON: Thank you. |
| 25 | MR. DE MEO: I'll move to transmit. | 25 | MR. MEDVIN: Thank you, ladies. |
| | Dage 154 | | Page 156 |
| 1 | Page 154 | 1 | Page 156 |
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from when it was historically done to the spring period anyway, not just from the comments on Policy 1700, it's the way to actually do it. So we'll end up with a sub period anyway where we need to have an audit plan regardless of it. At the same time, the risks of the district are ever changing, and we need to be responsive to the different changes that are coming from either regulators or just the changes in the district that are occurring that you see every day.

So it is very challenging in a normalized environment to come up with an adequate plan, but yet we do need to have a plan because that provides the direction as to where the audit team is going to go.

So, I mean, I have been in these circumstances in my career where there's been companies that I've worked for that were facing a lot of challenges, bankruptcy and so forth, but the audits need to be done and they have to be done in accordance to standards. There are peer reviews that get done of us and they're expecting the audits to be done properly. The work has to be planned, it has to be proficient, it's got to be reviewed within the department. The audits --

decisions of the board corporate are going to drive a lot of different things.

So I don't think that we would be able to approve this in the timeframe because, historically, we haven't. But I wanted to tell the committee that the major risks of the organization, which are information technology, construction, contracts, procurement, Auditor General matters, discipline, Behavioral Threat Assessment, maintenance contracts and payroll, those are the things that have come up, they are all part of the plan. And yet we also have the long-range plan that has areas that also provide risk but there really is no capacity to actually audit them.

So I've gone through the effort, I've met with my audit manager, we've talked about what can get done. And what's actually in the plan is what can get done and in order to add something we have to take something out.

MR. MEDVIN: One last point Ms. Fertig? MS. FERTIG: Okay. We're getting ready to lose Dr. Lynch-Walsh and I just want to find out if we have agreement on one point.

MR. JABOUIN: Okay.

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I mean, they're not produced just like that.

They require a process before they're published.

And we need to have a continuous improvement plan

for our people while we do have head count

challenges. Being able to fill some of the key

positions are some of the things that we face.

And at the same time, the work, itself, is not

designed to provide absolute assurance. It's

meant to provide reasonable assurance, you know,

reliability of the information, the safeguarding

of assets, compliance with policies and

procedures, regulatory requirements, laws and regulations. So it's -- the audits look at

periods of time and they're done on a sampling

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Now, in future years we can and should improve them to look at the design of the controls, antifraud procedures. Yet at the same time there are great things that are happening at the district where the board is looking for establishing an inspector general function.

So, you know, a lot of unknowns as far as whether or not anybody will resign, whether or not we'll fill out a position, whether or not we'll have project overruns, and, yet, the

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MS. FERTIG: Are we all in agreement that we were expecting four quarterly reports of Behavioral Threat Assessment? Because if we aren't in agreement then we probably need to amend this plan for sure because there are only two in here. Or if you're saying this is only going to go through a certain time of the year and then you're gonna pick up again -- I'm sorry. I know I interrupted you.

MR. JABOUIN: So there are three in here, two and this one here.

MS. FERTIG: You have two and we were hoping for four, so --

MR. JABOUIN: And, obviously, between the comments we get from the committee and comments that we get from you, we will do what we need to do based on what the board and the audit committee would like. But there has to be some shuffling and then there's things that I can't recall. Like I can tell you that I have two Auditor General responses that are due and they need to get done. And if those people come knocking, I have to push some of these other things aside. And hiring a consultant, be it RSM or whomever to come in, that also warps a good

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percentage of our team's time, because getting the data, getting the resources, getting meetings, getting adequate responses, all add to the time of work.

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So it's just like every other organization. We have to pick and choose which are the risks that we would like to address and what is the frequency of it and so forth.

So, you know, the audit committee and the board provides commentary and I take note of them and I process them, but I think that let's wait for the next Behavioral Threat Assessment audit to come and Mr. Lozano and I are gonna -- you know, we have got the direction. Let's get that done and then how about we then plan the next one after that?

MR. MAYERSOHN: But to that point, the Behavioral Threat Assessments, to me it just seems as if you take those 47 attributes and you say, okay, School A, have you met A, B, C, D, E, F, whatever it is, and, again, technology-wise, if you're using pen and paper it's not going to work, but if it's in some sort of electronic format, that can be spit out as data and information. There's a difference between doing

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the problem fixed really soon, but seeing the number of threats, I'm just kind of interested in seeing that over several years and where we are. I just think it behooves us, with everything that's happened, to have those audits. And if after a year we've made so much progress we don't need them, then we know that and we can go to once a year, but, meanwhile --

MR. MAYERSOHN: Right. I mean, this is going to be for the next couple years a very fluid process.

MS. FERTIG: Yeah. Yeah.

MR. MAYERSOHN: Because, based upon, and you were there with the MSD Commission, just from a statewide standpoint they were comparing Miami-Dade with how many students they have and having like .9 threat assessments per a thousand, and, yet, you have somebody likely a Lee County or somewhere else, Volusia County, that has, you know, a smaller population and is having 20 threat assessments done per thousand students.

So they're trying to codify all this information by the evaluation of, you know, consideration of when you do the threat assessment, when you don't. So that's where his

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that and auditing the process. You know, give me the reason why you did this, get some feedback. You know, we see this is not in compliance but is there a rationale and reason why it's not in compliance?

So that can -- at this point my opinion is, I still want to go forward with the data and information can be supplemented with, I mean if Mr. Lozano wants to be part of our audit committee, you know, membership and come here every day, you know, we'd welcome him. But to get back to are there questions that we might have just on the data.

MS. FERTIG: And I see that, but I also think that we were having an annual, we asked -- and this is where I'm getting unclear as to what happened, we asked to start having reports every three months. And you're saying, I guess, that it could be a report without being an audit, but I think there is an advantage to having it verified by somebody.

MR. MAYERSOHN: No, I don't disagree with you.

MS. FERTIG: Given the issue -- and, listen, Mr. Lozano's doing a great job, he's gonna have Page 164

subcommittee is really gonna narrow down that focus, which may change the reporting information. There may be more threats, there may be less threats are done.

MR. JABOUIN: And if I may also mention, we're going to have a new plan already in like March anyway, because I have to move the clock. So this is the interim plan anyway. So even -it's gonna change based on new board members, well, two sets of new board members and so forth. So it's really a strategy as far as, you know, putting everything together, but before some of these audits get out there'll be a new plan because I have to start working on a new plan probably in January. I've got to workshop the new plan. So there's a lot that's going to happen.

MS. FERTIG: All right. And I'm sorry I interrupted, Joris, I was just trying to get to it while people were still in the room.

I want to say before anybody leaves, you did a great job, Mr. Medvin, on your first meeting. MR. DE MEO: Well, sure, while everyone's

MR. MAYERSOHN: It's not easy keeping people

Page 165 Page 167 1 1 on time: is it? MR. JABOUIN: Well, one of the things that 2 MR. JABOUIN: So there is no action to do. I I've noted -think, ultimately, I'll have to check with Mr. MR. DE MEO: -- and formulate a plan based on Alston as to whether or not he wants me to that without some assistance from -workshop it. Because there's a desire by the 5 MR. JABOUIN: Sure. One of the things I've 6 board to workshop the plan anyway. It's actually noted from our previous conversations is this is in the Chief Auditor's Evaluation to workshop the a great subject to put into the scope of the next Audit Plan. And all that has to begin probably peer review, which was done. like that January. MR. DE MEO: I'm also not sure, I don't 1.0 10 MR. DE MEO: You know, you don't mention practice law, but I'm not sure that the law 11 11 whether a risk assessment was performed in order prohibits it. I've found numerous, and I put 12 12 to determine the audit scope. them in my email, numerous references in the law 13 13 MR. JABOUIN: I hope I did. to risk assessment and sharing risk assessment 14 MR. DE MEO: But in your performance 14 and what can and cannot be. And perhaps our 15 15 evaluation it says, allocates available resources chief counsel can look into that a little bit 16 16 to focus on high-risk areas that are critical, more. It's so important. 17 17 meeting the goals, missions, so on and so forth. MR. JABOUIN: Certainly. 18 18 Do you use an audit risk assessment in MR. DE MEO: And do you want that 19 19 determining the scope? responsibility solely? That would be scary. 20 MR. JABOUIN: I do. 20 MR. JABOUIN: I do think that, to give you 21 21 MR. DE MEO: And do you -- who did you share additional comfort, I think that we give specific 22 22 that with? instructions to the peer reviewer to make sure 23 23 MR. JABOUIN: So the thing is, though, there that that's covered when we get the peer review 24 24 are components of it, such as items that are process going. 25 exempt because they cover safety and security. 25 MR. DE MEO: I've got to go. Page 166 Page 168 1 MR. DE MEO: No, I understand that. But do 1 MR. JABOUIN: All right. Thank you, you share the entire audit risk assessment with everybody. Thank you for staying late. It's the board? MR. JABOUIN: No, no, it's not a board item MS. FERTIG: Good meeting. Thank you. on that end. Now, it is reviewed by -- the whole MR. JABOUIN: Thank you for your comments. process is reviewed by the Auditor General. It's 6 Thank you. parts of our peer review that --(Meeting was concluded at 2:02 p.m.) MR. DE MEO: Does the Auditor General see the entire audit risk assessment? 10 MR. JABOUIN: They go over it with me and I 10 11 11 get their comments. So by law it has to be done 12 12 once every five years, which, of course, in an 13 organization like that, you definitely need to do 14 14 it annually. Probably, if we ever get to the 15 15 phase that we really want to, we should be doing 16 reassessments probably quarterly, just given the 16 17 ever-changing risks. But, yes, Mr. De Meo, yes. 17 1.8 18 MR. DE MEO: Yeah, and, you know, I've had 19 19 this overriding concern, continuing concern, that 20 20 no one sees the risk assessment, some governing 21 21 board, some subcommittee. And that's troubling 22 22 because that's an awful burden. I wouldn't want 23 23 that burden. I wouldn't want to be the chief 24 24 auditor and have that responsibility solely to 25 25 determine the risks and then --

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| 1 | REPORTER'S CERTIFICATE | |
| 2 | STATE OF FLORIDA | |
| 3 | COUNTY OF BROWARD | |
| 4 | I, Timothy R. Bass, Court Reporter and Notary | |
| 5 | Public in and for the State of Florida at Large, | |
| 6 | hereby certify that I was authorized to and did | |
| 7 | stenographically report the foregoing proceedings, and | |
| 8 | that the transcript is a true and complete record of | |
| 9 | my stenographic notes thereof. | |
| 10 | I FURTHER CERTIFY that I am neither an | |
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| 12 | nor a relative or employee of any attorney or party | |
| 13 | connected with this litigation, nor am I financially | |
| 14 | interested in the outcome of this action. | |
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| 16 | Lauderdale, Broward County, Florida. | |
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| 18 19 | TIMOTINE PAGE | |
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